

**MINUTES OF A MEETING OF THE COUNCIL OF
THE VILLAGE OF NEILBURG,**
held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg
on Monday, March 14, 2022 at 6:00 p.m.

Call to Order

Mayor Brent Wiens called the meeting to order at 6:02 p.m.

Members Present

- Mayor Brent Wiens
- Deputy Mayor Nicole Martin
- Alderman Jim Lamb
- Alderman Cindy Olchowecki
- Alderman Ernie Ducherer
- Acting Chief Administrative Officer Kathleen McGladdery

Acting Chief Administrative Officer Appointment

54/2022 *Nicole Martin*

That the council of the Village of Neilburg appoint Kathleen McGladdery as the Acting Chief Administrative Officer for the regular council meeting held on March 14, 2022.

Motion Carried.

Minutes

55/2022 *Cindy Olchowecki*

That the minutes of the February 14, 2022 regular meeting be adopted as circulated.

Motion Carried.

Financial Activities

56/2022 *Cindy Olchowecki*

That the Statement of Financial Activities for the month of February 2022 and the Bank Reconciliations for February 2022 be approved as presented.

Motion Carried.

Aldermen Jim Lamb attended the meeting at 6:22 p.m.

Accounts

57/2022 *Brent Wiens*

That the accounts to be approved and authorized for payment and that a list of cheques numbered 4383 to 4404 and online payments 910977 to 7541842 be presented in Schedule 'A' to these minutes.

Motion Carried.

Correspondence

That the list of correspondence be filed:

- Beckie Hydrogeologists
 - Neilburg Hall Board
- Re: 2022 Water Well Construction
Re: Liquor Permit Request

Well Tender and Rehabilitation

58/2022 *Ernie Ducherer*

That the Village of Neilburg award McAllister Drilling Inc. the tender through Beckie Hydrogeologists for constructing the new well PW4-2022 and the rehabilitation of PW2-1991 at an expected cost of \$169,123.80.

Motion Carried.

Liquor License Permit Policy

59/2022 *Cindy Olchowecki*

That the Village of Neilburg implement a policy allowing the CAO to authorize liquor license permits within the Village of Neilburg owned buildings.

Motion Carried.

Building Demolition Tender

60/2022 *Cindy Olchowecki*

That the Village of Neilburg award L-Con Industries the tender for the building demolition located at 14 3rd Street East at a cost of \$9500 plus taxes.

Motion Carried.

Tax Enforcement

61/2022 *Ernie Ducherer*

That the council of the Village of Neilburg amend the Tax Enforcement list to delete the properties in which the arrears of tax is less than one half of the previous year's levy.

Motion Carried.

Joint Administration Agreement

62/2022 *Cindy Olchowecki*

That the council of the Village of Neilburg in consideration of mutual covenants and undertakings enact a joint office agreement between the Village of Neilburg and Rural Municipality of Hillsdale No.440 and the Village of Neilburg commencing the 1st day of January, 2022.

Motion Carried.

Summer Employee

63/2022 *Cindy Olchowecki*

That the CAO advertise for a full time summer maintenance employee to start May 1, 2022.

Motion Carried.

Bylaw 3, 2022 First Reading

64/2022 *Cindy Olchowecki*

That Bylaw 3, 2022 being a bylaw to repeal Bylaw 4, 2006, be read a first time.

Motion Carried.

The bylaw was read by the Administrator.



Bylaw 3, 2022 Second Reading

65/2021 *Jim Lamb*

That Bylaw 3, 2022 being a bylaw to repeal Bylaw 4, 2006, be read a second time

Motion Carried.

The bylaw was read by the Administrator.

Bylaw 3, 2022 Third Reading Approval

66/2021 *Nicole Martin*

That Bylaw 3, 2022 being a bylaw to repeal Bylaw 4, 2006, be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 3, 2022 Third Reading

67/2022 *Cindy Olchowecki*

That Bylaw 3, 2022 being a bylaw to repeal Bylaw 4, 2006, be read a third time and finally approved.

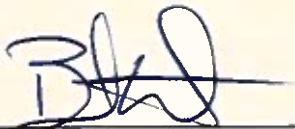
Motion Carried.

Adjourn

68/2022 *Jim Lamb*

That this meeting does now adjourn at 7:15 p.m.

Motion Carried.



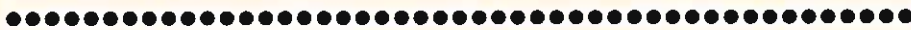
Mayor



Chief Administrative Officer

Schedule 'A'

4383	Janet Hollingshead-Leslie	3355.96
4384	Arin Ostenoe	842.96
4385	Keri Bratkowski	440.00
4386	Collabria Mastercard	3,253.75
4387	David Gingell	1,790.00
4388	Municipal Employees Pension	1,348.76
4389	Amanda Nutbrown	422.40
4390	Receiver General for Canada	2,600.49
4391	Arin Ostenoe	1000.00
4392	Associated Engineering Ltd.	80,100.00
4393	CG's Plumbing Plus	213.12
4394	David Gingell	1,200.00
4395	L-Con Industries Inc.	2,449.13
4396	Meridian Source	265.13
4397	Saskatchewan Health Authority	46.00
4398	Pinchin Ltd.	3,045.00
4399	Rutherford Agencies Ltd	79,266.80
4400	Sask Tel	81.90
4401	Sk Urban Municipalities	359.79
4402	Voided by the print process	0.00
4403	Village of Neilburg	1,010.00
4404	West Yellowhead Waste Resources	1,213.98
910977	Minister of Finance	1,198.06
7541737	Sask Tel	175.12
7541746	Sask Tel	175.12
7541842	Sask Tel	82.37
1293538	Sask Power	693.18
1294072	Sask Power	171.64
1319937	Sask Power	271.76
1364529	Sask Power	745.73
1431906	Sask Power	84.77
1471100	Sask Power	87.83
1471878	Sask Power	226.45
4750641	Sask Power	1,212.09



3/14

AGENDA



Regular Council Meeting of the Village of Neilburg • March 14, 2022

Call to Order

Members Present

Declaration of Interest

Minutes

February 14, 2022 Regular Meeting

Statement of Financial Activities

February 2022

Bank Reconciliation

February 2022

Accounts

Correspondence

- Beckie Hydrogeologists
- Neilburg Hall Board

Re: 2022 Water Well Construction
 Re: Liquor Permit Request

Other Business

1. Demolition Tender Opening
2. Tax Enforcement
3. Joint Administration Agreement
4. Summer Employee
5. Bylaw 3, 2022
- 6.

In Camera

Delegations

- 1] Sgt. Matt Robinson – 7:15 p.m.
- 2]
- 3]

Adjourn

BYLAW 3, 2022

A BYLAW TO ESTABLISH FEES FOR THE PROVISION OF TAX CERTIFICATES AND OTHER ASSESSMENT OR TAXATION INFORMATION

The Council of the Village of Neilburg, in the Province of Saskatchewan, enacts as follows: -

- 1] In this bylaw:
 - a) "Act" shall mean *The Municipalities Act*;
 - b) "Designated Officer" shall mean the Chief Administrative Officer of the municipality or any other person who has been assigned responsibility to issue tax certificates by the council of the municipality;
 - c) "Municipality" shall mean the Village of Neilburg;
- 2] The municipality upon receipt of a request for information or service and the appropriate fee of \$20.00 per roll number – in respect of a lot or parcel or land within the Village of Neilburg.
- 3] Notwithstanding Section 2 of this bylaw, no person shall be required to pay a fee to inspect the assessment roll for the current year during the period the roll is open for inspection pursuant to subsection 213(1) of the Act.
- 4] In addition to the requirement described within subsection 276(1) of the Act, tax certificates issued by the municipality shall contain the following information:
 - a) tax levy for the current year;
 - b) tax levy for the previous year, if the taxes for the current year have not yet been levied;
 - c) other items which are deemed appropriate.
- 5] A tax certificate issued by the municipality shall contain no more than one property.
- 6] Bylaw 4, 2006 is hereby repealed.



Mayor

Chief Administrative Officer