

MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg on Monday, January 9, 2023 at 6:00 p.m.

Call to Order

Mayor Brent Wiens called the meeting to order at 5:56 p.m.

Members Present

- Mayor Brent Wiens
- Deputy Mayor Nicole Martin
- Alderman Jim Lamb- Absent
- Alderman Cindy Olchowecki
- Alderman Ernie Ducherer
- Chief Administrative Officer Kathleen McGladdery

Additions to Agenda

1/2023 *Ernie Ducherer*

That Spring Workshop and Canada Summer Jobs Grant Application be added to the January 9, 2023 Agenda.

Motion Carried.

Minutes

2/2023 *Nicole Martin*

That the minutes of the December 12, 2022 regular meeting be adopted as circulated.

Motion Carried.

Financial Activities

3/2023 *Nicole Martin*

That the Statement of Financial Activities for the month of December 2022 and the Bank Reconciliations for December 2022 be approved as presented.

Motion Carried.

Deputy Mayor Nicole Martin declared a pecuniary interest in payment number 4673 to Nicole Martin in the amount of \$299.70 and left the council chambers at 6:10 p.m.

Deputy Mayor Nicole Martin returned to the council chambers at 6:12 p.m.

Accounts

4/2023 *Cindy Olchowecki*

That the accounts be approved and authorized for payment and that a list of cheques numbered 4650 to 4680 and online payment 2022-12, 2022-0003 and utility preauthorized payments 24690300009-11 to 98452000007-11 be presented in Schedule 'A' to these minutes.

Motion Carried.

Correspondence

That the list of correspondence be filed:

- West Central Municipal Government Committee Re: 2023 Membership
- St. Charles Catholic Church Re: Village Green Thrift Shop
- SAMA Re: Notice of Annual Meeting

Transfer of Title

5/2023 *Cindy Olchowecki*

That the Council of the Village of Neilburg approve to transfer the title of Lot 10-11 Block G Plan AS4063 to the Village of Neilburg.

Motion Carried.

Chief Administrative Officer

6/2023 *Nicole Martin*

That Kathleen McGladdery be appointed as the Chief Administrative Officer for the year 2023.

Motion Carried.

CAO Kathleen McGladdery presented the Administration Bond to Council.

Assessor and Tax Collector

7/2023 *Ernie Ducherer*

That Kathleen McGladdery be appointed the Assessor and Tax Collector for the year 2023.

Motion Carried.

Returning Officer

8/2023 *Cindy Olchowecki*

That Tracey Zweifel be appointed the Returning Officer for the year 2023.

Motion Carried.

Election Polling Location

9/2023 *Brent Wiens*

That the Municipal Office located at 39 Centre Street, Neilburg, SK is the official polling location for the Village of Neilburg for 2023.

Motion Carried.

Office Support

10/2023 *Nicole Martin*

That Karrie Blackbeard, Tracey Zweifel and Janet Hollingshead-Leslie be authorized to act as office support for the Village of Neilburg in conjunction with their positions held with the Rural Municipality of Hillsdale No. 440.

Motion Carried.

Deputy Mayor

11/2023 *Ernie Ducherer*

That Nicole Martin be appointed Deputy Mayor for 2023.

Motion Carried.

Cemetery Manager

12/2023 *Cindy Olchowecki*

That Tracey Zweifel be appointed as the Cemetery Manager for the Neilburg Cemetery for 2023.

Motion Carried.

WYWRA Representative

13/2023 *Brent Wiens*

That Nicole Martin be appointed as representative of the Village of Neilburg to the West Yellowhead Resource Authority for 2023.

Motion Carried.

Neilburg Fire Chief

14/2023 *Nicole Martin*

That Dustin Weinkauf be appointed the Neilburg Fire Chief for the Village of Neilburg for 2023.

Motion Carried.

Neilburg Fire Board

15/2023 *Cindy Olchowecki*

That Ernest Ducherer and Barry Elchyson be appointed as representatives of the Village of Neilburg to the Neilburg Fire Board for 2023.

Motion Carried.

Manitou Pioneers Museum Board

16/2023 *Brent Wiens*

That the Council ratify the following members of the Manitou Pioneer Museum Board for 2023:

Teri Brockhoff, Cyril Sawtell, Robert Kohlman, Dianne Wakefield, Betty Anne Goodfellow, Ken Chiverton, Edna Jeffrey, Janey Makey, Chris Makey, Kelly Avenger, Glen Liebelt, Victor Koch and Dale Herbert.

Motion Carried.

Neilburg Community Hall Board

17/2023 *Nicole Martin*

That the Council ratify the following members of the Neilburg Community Hall Board for 2023:

Ria Wiens, Amy Herbert, Jill Walde, Erika McGillis, Ruby Flicek, Brooke Forbes, Elysha Ducherer, Sarah Hein, and Lisa Perkins.

Motion Carried.

Neilburg Bowling Association

18/2023 *Ernie Ducherer*

That the Council ratify the following members of the Neilburg Bowling Association for 2023:

Bernadette Poppleton, Angela Ryan, Wade Worman and Darlene Rutherford.

Motion Carried.

Neilburg Library Board

19/2023 *Cindy Olchowecki*

That the Council ratify the following members of the Neilburg Library Board for 2023:

Betty Anne Goodfellow, Tillie Burt, Sharon Melchior, Wendy Worman, Aly Tempel and Kim Thurlow.

Motion Carried.

Lakeland Library Regional Board

20/2023 *Brent Wiens*

That Betty Anne Goodfellow be appointed as the Village of Neilburg Representative to the Lakeland Library Regional Board for 2023.

Motion Carried.

Neilburg Recreation Board

21/2023 *Nicole Martin*

That the Council ratify the following members of the Neilburg Recreation Board for 2023:

Scott Goodfellow, Rob Cammdige, Garrett Brockhoff, Dustin Elchyson, Aaron Gibbons, Rory Marshall, Robin Hein, Cole Smith, Mike Fohse, Don Rutherford, Curtis Wightman, Kathleen McGladdery, Kelton Bossert, Riley Perkins, Tyson Forbes, Matt Waide and Kyle Forbes.

Motion Carried.

Neilburg Recreation Board

22/2023 *Ernie Ducherer*

That the Council of the Village of Neilburg acknowledge that the Chief Administrative Officer is the Secretary-Treasurer for the Neilburg Recreation Board.

Motion Carried.

Auditor

23/2023 *Brent Wiens*

That Holme Raiche Oberg be appointed as the Auditors for the Village of Neilburg for 2023.

Motion Carried.

Big Manitou Regional Park Representatives

24/2023 *Nicole Martin*

That the Council of the Village of Neilburg appoint Brent Black and Ian Lamb as their representative to the Big Manitou Regional Park Board for 2023.

Motion Carried.

Highway 40 Health Holdings

25/2023 *Ernie Ducherer*

That deputy Mayor Nicole Martin be appointed as the representative of the Village of Neilburg to the Highway 40 Health Holdings board for 2023.

Motion Carried.

Council Indemnity

26/2023 *Ernie Ducherer*

That the Mayor and Aldermen Indemnity for the year 2023 be set as follows:

Mayor \$85.00/ Meeting
Aldermen \$85.00/Meeting

And that the remuneration be set at a rate of \$250.00 per day and the travel allowance be set at \$0.60/km.

Motion Carried.

WTP Operator Arin Ostensoe Wage

27/2023 *Cindy Olchowecki*

That the wage of Water Treatment Plant Operator Arin Ostensoe be set to \$27.75/hr. effective January 1, 2023.

Motion Carried.

WTP Operator Amanda Nutbrown Wage

28/2023 *Nicole Martin*

That the wage of Water Treatment Plant Operator Amanda Nutbrown be set to \$22.00/hr. effective January 1, 2023.

Motion Carried.

Long Term Borrowing

29/2023 *Ernie Ducherer*

That application be made to the Local Government Committee for permission to borrow by way of debentures, the sum of \$1,500,000 in 2023 repayable over a period of 10 years, for the purpose of the Water Treatment Plant Upgrade and Reverse Osmosis System.

Debentures to be repayable so that the principal and interest are combined and made payable in equal annual instalments during the term of the securities interest at the rate of 4.2 per centum, per annum, payable at least annually.

Motion Carried.

Bylaw 1, 2023 1st Reading

30/2023 *Brent Wiens*

That Bylaw 1, 2023 a Bylaw to Amend Bylaw No.130 known as the Zoning Bylaw, be read a first time.

Motion Carried.

UMAAS Spring Workshop

31/2023 *Cindy Olchowecki*

That CAO Kathleen McGladdery be authorized to attend the Enhanced Municipal Administration Program on March 22, 2023 at North Battleford for a cost of \$100.

Motion Carried.

Canada Summer Jobs Grant Application

32/2023 *Nicole Martin*

That CAO Kathleen McGladdery apply for the Canada Summer Jobs Grant Application and that we post to hire a summer student at \$20/hr.

Motion Carried.

Adjourn

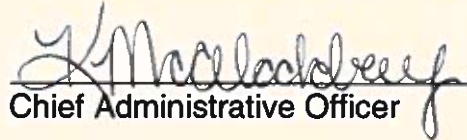
33/2023 *Cindy Olchowecki*

That this meeting does now adjourn at 7:15 p.m.

Motion Carried.



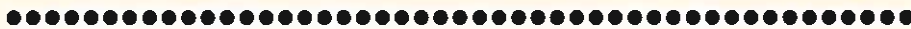
Mayor



Chief Administrative Officer

Schedule 'A'

4650	Ernie Ducherer	340.00
4651	Jim Lamb	170.00
4652	Nicole Martin	340.00
4653	Cindy Olchowecki	255.00
4654	Brent Wiens	255.00
4655	Amanda Nutbrown	386.94
4656	Arin Ostenoe	1760.20
4657	Keri Bratkowski	1555.00
4658	David Gingell	1372.50
4659	Jay's Group of Companies	750.78
4660	Lloydminster Co-Operative Ltd	59.90
4661	Municipal Employees Pension	730.16
4662	Saskatchewan Health Authority	23.00
4663	Receiver General for Canada	1497.11
4664	West Yellowhead Waste Resource	1147.44
4665	Neilburg Community Hall	2780.00
4666	Neilburg Legion	695.00
4667	Neilburg Bowling Association	880.00
4668	Neilburg Recreation Board	2845.00
4669	Village of Neilburg	702.00
4670	Associated Engineering Ltd.	6314.67
4671	L-Con Industries Inc.	2975.70
4672	Lloydminster Co-Operative Ltd	14.42
4673	Nicole Martin	299.70
4674	Village of Neilburg	1115.00
4675	West Yellowhead Waste Resource	1941.90
24690300009-11	Sask Energy	445.61
4136768-12	Access Communications	158.18
500001293538-11	Sask Power	654.16
500001294072-11	Sask Power	154.50
500001319937-11	Sask Power	130.36
500001364529-11	Sask Power	764.20
500001431906-11	Sask Power	97.11
500001471100-11	Sask Power	71.93
500001471878-11	Sask Power	102.20
510009086875-11	Sask Power	81.03
74792200003-11	Sask Energy	123.59
7541737-0-11	Sask Tel	175.12
7541746-4-11	Sask Tel	175.12
7541770-9-11	Sask Tel	82.22
7541842-5-11	Sask Tel	82.70
98452000007-11	Sask Energy	621.58
2022-0003	Collabria Mastercard	590.88



AGENDA



Regular Council Meeting of the Village of Neilburg • January 9, 2023

Call to Order

Members Present

Declaration of Interest

Additions to Agenda

Minutes

December 12, 2022 Regular Meeting

Statement of Financial Activities

December 2022

Bank Reconciliation

December 2022

Accounts

Correspondence

- West Central Municipal Government Committee Re: 2023 Membership
- St. Charles Catholic Church Re: Village Green Thrift Shop
- SAMA Re: Notice of Annual Meeting

Other Business

1. 2023 Appointments
2. Council Remuneration
3. Human Resources
4. Long Term Borrowing
5. Bylaw 1, 2023
6. UMAAS Spring Workshop
7. Canada Summer Jobs Grant Application
- 8.
- 9.
- 10.

In Camera

Delegations

- 1]
- 2]
- 3]
- 4]

Adjourn