

MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg on Monday, January 12, 2026 at 6:00 p.m.

Call to Order

Mayor Brent Wiens called the meeting to order at 6:00 p.m.

Members Present

- Mayor Brent Wiens
- Councillor Ernie Ducherer
- Councillor Cindy Olchowecki
- Councillor Jim Lamb
- Chief Administrative Officer Kathleen McGladdery

Members Absent

- Councillor Tara Forbes

The Rural Municipality of Hillsdale No.440 HR Committee members, Trevor McCrea, Tannis Chibri and Floyd Whitney attended the meeting at 6:00 p.m.

Sgt. Will Picard attended the meeting at 6:00 p.m. and presented quarterly stats and left the meeting at 6:06 p.m.

The Rural Municipality of Hillsdale No. 440 HR Committee left the meeting at 6:20 p.m.

Additions to Agenda

1/2026 *Brent Wiens*

That the following be added to the January 12, 2026 Agenda:

- Eli and Elizabeth Jacquest RE: Front Lawn and Street 22 3rd St E

Motion Carried.

Minutes

2/2026 *Cindy Olchowecki*

That the minutes of the December 8, 2025 regular meeting be adopted as circulated.

Motion Carried.

Financial Activities

3/2026 *Ernie Ducherer*

That the Statement of Financial Activities for the month of December 2025 and the Bank Reconciliations for December 2025 be approved as presented.

Motion Carried.

Accounts

4/2026 *Cindy Olchowecki*

That the accounts be approved and authorized for payment and that a list of cheques numbered 5554-5581 inclusive, payroll direct deposit 75-84 inclusive and online payments 2025-0141 to 2025-0159 and 2025-12 be presented in Schedule 'A' to these minutes.

Motion Carried.

Correspondence

- Synergy Credit Union

Re: Amalgamation between Conexus, Cornerstone & Synergy Credit Union

BW
AM

Eli and Liz Jacquest- RE: Front lawn and street 22 3rd St E

5/2026 *Cindy Olchowecki*

That the Village of Neilburg will fill and level the area of the lawn at 22 3rd street east in the spring that was dug up due to a water line leak from 24 3rd street east as the water line for 24 3rd street east is angled and the curb shut off valve is located on the property of 22 3rd street east.

Motion Carried.

2026 Committee and Board Member Appointments

6/2026 *Brent Wiens*

That the Village of Neilburg Council approve the list of committee and board members for 2026 as presented in Schedule 'B' of these minutes.

Motion Carried.

Chief Administrative Officer

7/2026 *Ernie Ducherer*

That Kathleen McGladdery be appointed as the Chief Administrative Officer for the year 2026.

Motion Carried.

CAO Kathleen McGladdery presented the Administration Bond to Council.

Assessor and Tax Collector

8/2026 *Cindy Olchowecki*

That Kathleen McGladdery be appointed as the Assessor and Tax Collector for the year 2026.

Motion Carried.

Returning Officer

9/2026 *Cindy Olchowecki*

That Kathleen McGladdery be appointed the Returning Officer for the year 2026.

Motion Carried.

Office Support

10/2026 *Cindy Olchowecki*

That Karrie Blackbeard and Tracey Zweifel be authorized to act as office support for the Village of Neilburg in conjunction with their positions held with the Rural Municipality of Hillsdale No. 440.

Motion Carried.

Deputy Mayor

11/2026 *Jim Lamb*

That Ernie Ducherer be appointed as Deputy Mayor for 2026.

Motion Carried.

Building Inspector

12/2026 *Brent Wiens*

That Jeff Sydoruk with JWS Inspection Services be appointed as the Building Inspector for 2026.

Motion Carried.

*BW
AM*

Board of Revision*13/2026 Brent Wiens*

That pursuant to Subsection 220(1) of The Municipalities Act, the Village of Neilburg appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gumsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Ranyer and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Motion Carried.

Board of Revision Secretary*14/2026 Brent Wiens*

That pursuant to Subsection 221(1) of The Municipalities Act, the Village of Neilburg appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Motion Carried.

Development Appeals Board*15/2026 Brent Wiens*

That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the Village of Neilburg appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gumsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Motion Carried.

BW
djm

Development Appeals Board Secretary16/2026 *Cindy Olchowecki*

That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the Village of Neilburg appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Motion Carried.

Water Treatment Plant Operator Arin Ostensoe 2026 Wage17/2026 *Cindy Olchowecki*

That the wage of Water Treatment Plant Operator, Arin Ostensoe be set to \$32.00/hr. effective January 1, 2026.

Motion Carried.

Water Treatment Plant Operator Amanda Nutbrown 2026 Wage18/2026 *Cindy Olchowecki*

That the wage of Water Treatment Plant Operator, Amanda Nutbrown be set to \$25.00/hr. effective January 1, 2026.

Motion Carried.

2026 Council Indemnity Rate19/2026 *Cindy Olchowecki*

That the Mayor and Councillor Indemnity for the year 2026 remain the same as follows:

Mayor \$85.00/ Meeting
Councillor \$85.00/ Meeting

And that the remuneration be set at a rate of \$250.00 per day and the travel allowance be set at \$0.60/km.

Motion Carried.

Adjourn20/2026 *Cindy Olchowecki*

That this meeting does now adjourn at 7:27 p.m.

Motion Carried.



Mayor



Chief Administrative Officer

Schedule 'A'
Accounts

5554	VOID	
5555	VOID	
5556	VOID	
5557	Village of Neilburg	702.00
5558	BI-Systems Electric and	635.45
5559	David Gingell	1,750.00
5560	Information Services	84.60
5561	L-Con Industries Inc.	2,752.80
5562	Saskatchewan Health Authority	69.00
5563	Nutbrown Brothers Trenching Lt	1,398.60
5564	Arin Ostensoe	129.39
5565	Sask Power	184.78
5566	Village of Neilburg	1,005.00
5567	West Yellowhead Waste Resource	1,445.49
5568	Federation of Canadian	238.23
5569	Lakeland Library Region	1,550.78
5570	Saskatchewan Health Authority	23.00
5571	Municipal Utilities	57,915.23
5572	Neilburg Composite School	30.00
5573	Neilburg Community Hall	2,195.00
5574	Neilburg Bowling Association	10.00
5575	Neilburg Recreation Board	3,281.00
5576	Neilburg Early Learning and Child Care	3,500.00
5577	Rutherford Agencies Ltd	102,069.52
5578	Sk Urban Municipalities Ass	930.59
5579	UMAAS	350.00
5580	Unicon Pipeline Ltd.	7,302.21
5581	West Yellowhead Waste Resource	1,050.00
2025-12	Minister of Finance	13,089.44
2025-0141	Collabria Mastercard	107.24
2025-0142	Municipal Employees Pension	1,248.68
2025-0143	Receiver General for Canada	3,297.63
2025-0144	Sask Energy	318.41
2025-0145	Sask Energy	99.88
2025-0146	Sask Energy	364.83
2025-0147	Sask Power	769.83
2025-0148	Sask Power	141.68
2025-0149	Sask Power	161.41
2025-0150	Sask Power	77.01
2025-0151	Sask Power	9.63
2025-0152	REV - Sask Power	0.00
2025-0153	Sask Power	2.98
2025-0154	Sask Power	181.24
2025-0155	Sask Power	63.25
2025-0156	Sask Tel	175.12
2025-0157	Sask Tel	175.12
2025-0158	Sask Tel	82.94
2025-0159	Sask Tel	82.40

**Schedule 'B'
2026 Committee & Board Appointments**

WYWRA Representative

Brent Wiens

Neilburg Fire Board

Ernie Ducherer

Barrie Elchyson

Neilburg Fire Chief

Dustin Weinkauf

Manitou Pioneers Museum Board

Dale Herbert

Betty Anne Goodfellow

Lori Fabish

Dianne Wakefield

Cyril Sawtell

Brandon Fabish

Glenn Liebelt

Janet Makey

Evan Horvath

Robert Kohlman

Chris Makey

Kelly Evanger

Edna Jeffrey

Neilburg Community Hall Board

Ria Wiens

Brooke Forbes

Kenzie Houk

Amy Herbert

Elysha Ducherer

Tara Forbes

Jill Walde

Sarah Hein

Chantel Ryan

Ruby Flicek

Lisa Perkins

Neilburg Bowling Association

Bernadette Poppleton

Chantel Ryan

Angela Ryan

Darlene Rutherford

Neilburg Library Board

Sharon Melchior

Shanna Evanger

Tillie Burt

Wendy Worman

Terri Liebelt

Kim Thurlow

Betty Anne Goodfellow

Lakeland Library Regional Board Representative

Betty Anne Goodfellow

Village Green Thrift Shop

Cathy Ducherer

Cathy Dueck

Bonna Irving

Sharon Sawtell

Shauna McGillis

Neilburg Recreation Board

Scott Goodfellow

Rory Marshall

Don Rutherford

Rob Cammidge

Robin Hein

Curtis Wightman

Garrett Brockhoff

Kathleen McGladdery

Kelton Bossert

Dustin Elchyson

Cole Smith

Tyson Forbes

Aaron Gibbons

Mike Fohse

Matt Walde

Highway 40 Health Holdings

Nicole Martin

Big Manitou Regional Park

Ernie Ducherer

Cindy Olchowecki

Welcome Basket Committee

Gwenda Tempel

Eva Schwaiger

Rebecca Gerbrandt

Neilburg Cemetery Manager

Tracey Zweifel

AGENDA



Regular Council Meeting of the Village of Neilburg • January 12, 2026

Call to Order

Members Present

Declaration of Interest

Additions to Agenda

Minutes

December 8, 2025

Statement of Financial Activities

December 2025

Bank Reconciliation

December 2025

Accounts

Correspondence

- Synergy Credit Union

RE: Amalgamation between Conexus, Cornerstone & Synergy Credit Union

Other Business

1. CAO Report
2. 2026 Committee and Board Appointments
3. Wages
4. Council Remuneration

Delegations

- Rural Municipality of Hillsdale- HR Committee- 6:00 p.m.

Adjourn