

MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg on Monday, December 12, 2022 at 6:00 p.m.

Call to Order

Mayor Brent Wiens called the meeting to order at 6:04 p.m.

Members Present

- Mayor Brent Wiens
- Deputy Mayor Nicole Martin
- Alderman Jim Lamb
- Alderman Cindy Olchowecki
- Alderman Ernie Ducherer
- Chief Administrative Officer Kathleen McGladdery

Minutes

182/2022 *Ernie Ducherer*

That the minutes of the November 7, 2022 regular meeting be adopted as circulated.

Motion Carried.

Financial Activities

183/2022 *Nicole Martin*

That the Statement of Financial Activities for the month of November 2022 and the Bank Reconciliations for November 2022 be approved as presented.

Motion Carried.

Accounts

184/2022 *Cindy Olchowecki*

That the accounts be approved and authorized for payment and that a list of cheques numbered 4624 to 4648 and online payment 1128372, 2022-0001, 2022-0002 and utility preauthorized payments 246852965970 to 984664131643 be presented in Schedule 'A' to these minutes.

Motion Carried.

Correspondence

That the list of correspondence be filed:

- Saskatchewan Public Safety Agency
 - Holme Raiche Oberg
- Re: Smart Message System
Re: 2022 Audit Engagement

2022 Audit Engagement Letter

185/2022 *Cindy Olchowecki*

That the Council of the Village of Neilburg authorize Mayor Brent Wiens and CAO Kathleen McGladdery to sign the 2022 Audit Engagement letter with Holme Raiche Oberg.

Motion Carried.

Municipal Revenue Sharing Grant186/2022 *Ernie Ducherer*

That the Council of the Village of Neilburg confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
- Is in good standing with respect to reporting and remittance of Education Property Taxes
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize CAO Kathleen McGladdery to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Motion Carried.

Snow Removal187/2022 *Cindy Olchowecki*

That the Village hire Rotation Power and Equipment to do snow removal on Village streets after heavy snow storms when immediate removal is needed.

Motion Carried.

2023 Meeting Schedule188/2022 *Nicole Martin*

That the 2023 Regular Council meetings be held at the Municipal Office at 6:00 p.m. on the following dates:

January 9, 2023
 February 13, 2023
 March 13, 2023
 April 14, 2023 at 1:00 p.m.
 May 8, 2023
 June 12, 2023
 July 10, 2023
 August 14, 2023
 September 11, 2023
 October 10, 2023
 November 13, 2023
 December 11, 2023

Motion Carried.

Village Employee/Contractor Christmas Appreciation189/2022 *Brent Wiens*

That the Village of Neilburg purchase \$1400.00 in Co-op Giftcards through Marsden/Neilburg Minor Hockey Fundraiser and that they get disbursed to Kathleen McGladdery, Janet Hollingshead-Leslie, Arin Ostenoe, Amanda Nutbrown, David Gingell, Keri Bratkowski, Tracey Zweifel, Karrie Blackbeard, Jacquie Goodall and Dwaine Schreiber.

Motion Carried.

Delegate Cathy Ducherer attended the meeting at 7:35 p.m.

Delegate Don Rutherford attended the meeting at 7:50 p.m.

Adjourn

190/2022 *Jim Lamb*

That this meeting does now adjourn at 8:10 p.m.

Motion Carried.



Mayor



Chief Administrative Officer

Schedule 'A'

4624	Arin Ostensoe	1000.00
4625	Amanda Nutbrown	568.70
4626	Arin Ostensoe	1448.15
4627	Keri Bratkowski	1,357.50
4628	Municipal Employees Pension	704.70
4629	Receiver General for Canada	1,317.16
4630	NB Aquifer Distrubution Ltd.	1,561.95
4631	David Gingell	1,940.00
4632	Goodfellow Farms	945.00
4633	L-Con Industries Inc.	4,085.55
4634	Lloydminster Co-Operative Ltd	57.68
4635	McGladdery, Glen	1,059.45
4636	Meridian Source	338.63
4637	Saskatchewan Health Authority	69.00
4638	Munisoft	161.38
4639	Neilburg Fire Board	20,161.00
4640	Neilburg Recreation Board	5,500.00
4641	Purolator Courier Ltd	13.04
4642	STARS	2,500.00
4643	Sk Urban Municipalities Ass	1,092.51
4644	Unicon Pipeline Ltd.	39,875.09
4645	Village of Neilburg	1,295.00
4646	West Yellowhead Waste Resource	315.04
4647	Tracey Zweifel	300.00
4648	Arin Ostensoe	1000.00
1128372	Minister of Finance	5,710.28
246852965970	Sask Energy	260.89
4136768	Access Communications	158.18
500001293538	Sask Power	700.77
500001294072	Sask Power	118.01
500001319937	Sask Power	147.33
500001364529	Sask Power	764.20
500001431906	Sask Power	99.44
500001471100	Sask Power	87.48
500001471878	Sask Power	144.37
510009086875	Sask Power	106.23
747401940338	Sask Energy	55.44
7541737	Sask Tel	175.12
7541746	Sask Tel	175.12
7541770	Sask Tel	82.31
7541842	Sask Tel	83.18
984664131643	Sask Energy	267.90
2022-0001	Collabria Mastercard	2,372.41
2022-0002	Collabria Mastercard	1,764.27

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28

AGENDA



Regular Council Meeting of the Village of Neilburg • December 12, 2022

Call to Order

Members Present

Declaration of Interest

Additions to Agenda

Minutes

November 7, 2022 Regular Meeting

Statement of Financial Activities

November 2022

Bank Reconciliation

November 2022

Accounts

Correspondence

- Saskatchewan Public Safety Agency
- Holme Raiche Oberg

Re: Smart Message System
 Re: 2022 Audit Engagement

Other Business

1. Municipal Revenue Sharing Grant Declaration
2. Snow Removal
3. 2023 Council Meeting Schedule
4. Employee/ Contractor Christmas Appreciation
5. Administration Update
- 6.
- 7.
- 8.
- 9.

In Camera

Delegations

- 1) Sgt. Matt Robinson- RCMP-6:30 p.m.
- 2) Sarah Alexander- Stray Cats- 7:00 p.m.
- 3) Don Rutherford- Insurance-7:20 p.m.
- 4) Cathy Ducherer- 7:40 p.m.

Adjourn