

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg on Monday, December 11, 2023 at 6:00 p.m.

**Call to Order**

Mayor Brent Wiens called the meeting to order at 6:00 p.m.

**Members Present**

- Mayor Brent Wiens
- Deputy Mayor Nicole Martin
- Alderman Jim Lamb
- Alderman Cindy Olchowecki
- Alderman Ernie Ducherer
- Chief Administrative Officer Kathleen McGladdery

**Additions to Agenda**

174/2023 *Brent Wiens*

That the following be added to the December 11, 2023 Agenda;

- Municipal Revenue Sharing Declaration

Motion Carried.

**Minutes**

175/2023 *Cindy Olchowecki*

That the minutes of the November 14, 2023 regular meeting be adopted as circulated.

Motion Carried.

**Financial Activities**

176/2023 *Cindy Olchowecki*

That the Statement of Financial Activities for the month of November 2023 and the Bank Reconciliations for November 2023 be approved as presented.

Motion Carried.

**Accounts**

177/2023 *Ernie Ducherer*

That the accounts be approved and authorized for payment and that a list of cheques numbered 4952 to 4975 and online payment 2023-11 and utility preauthorized payments 1100-10 to 9937-10 be presented in Schedule 'A' to these minutes.

Motion Carried.

**Correspondence**

That the list of correspondence be filed:

- Imperial
- WYWRA
- Re: Notification of Substance Discovery
- Re: MMSW Recycle Grant

*BW  
KM*

Delegate Don Rutherford attended the meeting at 6:28 p.m.

Delegate Don Rutherford left the meeting at 6:38 p.m.

**Neilburg Fire Department Controlled Burn**

178/2023 *Cindy Olchowecki*

That the Council of the Village of Neilburg request that the Neilburg Fire Department do a controlled burn practice for a brush pile at the very north west corner of NE-31-44-25-W3 and that the Village hire a loader to push the brush into a pile.

Motion Carried.

**Canada Summer Jobs Grant**

179/2023 *Brent Wiens*

That CAO Kathleen McGladdery apply for the 2024 Canada Summers Jobs Grant to hire a summer student at \$20/hr.

Motion Carried.

**Water Treatment Plant Upgrades Tender**

180/2023 *Ernie Ducherer*

That the Council of the Village of Neilburg award the tender for the expansion of the water treatment plant and RO system to Hipperson Construction Company for the amount of \$5,427,000.00 excluding gst and pst.

Motion Carried.

**2024 Council Meeting Schedule**

181/2023 *Jim Lamb*

- Tuesday, January 9, 2024
- Monday, February 12, 2024
- Monday, March 11, 2024
- Monday, April 8, 2024
- Monday, May 6, 2024
- Monday, June 10, 2024
- Monday, July 8, 2024
- Monday, August 12, 2024
- Monday, September 9, 2024
- Tuesday, October 15, 2024
- Tuesday, November 12, 2024
- Monday, December 9, 2024

Motion Carried.

**Employee Christmas Appreciation**

182/2023 *Brent Wiens*

That the Village of Neilburg purchase \$1400.00 in Co-op gift cards through Marsden-Neilburg minor hockey fundraiser to be disbursed \$200 each to Kathleen McGladdery, Arin Ostensoe, Amanda Nutbrown and \$100 each to David Gingell, Keri Bratkowski, Janet Hollingshead-Leslie, Karrie Blackbeard, Tracey Zweifel, Darnell Zweifel, Ryan Scoular, and Justin O'Beime.

Motion Carried.

*BW  
dmi*

**Municipal Revenue Sharing Declaration**

183/2023 *Cindy Olchowecki*

That the Council of the Village of Neilburg confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of the Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize CAO Kathleen McGladdery to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Motion Carried.

**Adjourn**

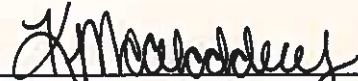
184/2023 *Brent Wiens*

That this meeting does now adjourn at 7:24 p.m.

Motion Carried.



Mayor



Chief Administrative Officer

Schedule 'A'

4952	Amanda Nutbrown	521.24
4953	Arin Ostenoe	1,961.67
4954	Keri Bratkowski	410.00
4955	David Gingell	300.00
4956	Municipal Employees Pension	762.84
4957	Receiver General for Canada	1,625.46
4958	Arin Ostenoe	1,000.00
4959	David Gingell	1,500.00
4960	Joseph & Chandler Hegel	117.00
4961	Isaac, Amanda	10,000.00
4962	Jay's Group of Companies	427.07
4963	Lloydminster Co-Operative Ltd	93.69
4964	McGladdery, Glen	409.50
4965	McIntosh Garage & Autobody Ltd	1,690.50
4966	Saskatchewan Health Authority	46.00
4967	Minister of Finance	378.00
4968	Nutbrown Brothers Trenching Ltd	1,903.65
4969	Sk Urban Municipalities Ass	364.31
4970	Unicon Pipeline Ltd.	5,078.25
4971	Village of Neilburg	1,167.50
4972	Weinkauf, Riki- Lee	570.00
4973	Village of Neilburg	702.00
4974	Tracey Zweifel	300.00
4975	Marsden/Neilburg Minor Hockey	1,400.00
1100-10	Sask Power	95.98
1878-10	Sask Power	152.84
1906-10	Sask Power	91.30
2023-11	Minister of Finance	4,216.49
233874-10	Sask Energy	233.87
237198-10	Sask Energy	237.19
3538-10	Sask Power	697.18
4072-10	Sask Power	157.94
4136768-10	Access Communications	158.18
4529-10	Sask Power	783.69
63263-10	Sask Energy	63.26
6875-10	Sask Power	81.52
7541737-10	Sask Tel	175.12
7541746-10	Sask Tel	175.12
7541842-10	Sask Tel	82.84
77709-10	Sask Tel	82.42
9937-10	Sask Power	159.52



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# AGENDA



Regular Council Meeting of the Village of Neilburg • December 11, 2023

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**Call to Order**

**Members Present**

**Declaration of Interest**

**Additions to Agenda**

**Minutes**

November 14, 2023 Regular Meeting

**Statement of Financial Activities**

November 2023

**Bank Reconciliation**

November 2023

**Accounts**

**Correspondence**

- Imperial
- WYWRA

Re: Notification of Substance Discovery

Re: MMSW Recycle Grant

**Other Business**

1. Brush Pile East of 3<sup>rd</sup> Avenue East
2. Big Manitou Regional Park
3. Canada Summer Jobs Grant
4. Water Treatment Plant Upgrades Tender
5. 2024 Council Meeting Schedule
6. Christmas Decorating Contest
7. Employee Christmas Appreciation
- 8.

**In Camera**

**Delegations**

- 1] Don Rutherford- Rutherford Agencies- 6:30 p.m.
- 2]
- 3]

**Adjourn**