

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg on Monday, December 9, 2024 at 5:30 p.m.

**Councillors Ernie Ducherer, Jim Lamb, Cindy Olchowecki, Tara Forbes completed their Oath of Office.**

**Deputy Mayor Appointment**

That Councillor Ernie Ducherer be appointed as deputy mayor and chair this meeting.

**Call to Order**

Deputy Mayor Ernie Ducherer called the meeting to order at 5:40 p.m.

**Members Present**

- Deputy Mayor Ernie Ducherer
- Councillor Jim Lamb
- Councillor Cindy Olchowecki
- Councillor Tara Forbes
- Chief Administrative Officer Kathleen McGladdery

**Members Absent**

- Mayor Brent Wiens

**Additions to Agenda**

165/2024 *Cindy Olchowecki*

That the following be added to the December 9, 2024 Agenda:

- Letter from David Gingell RE: Garbage Collection
- Allowance for Uncollectable

Motion Carried.

**Minutes**

166/2024 *Cindy Olchowecki*

That the minutes of the November 12, 2024 regular meeting be adopted as circulated.

Motion Carried.

**Financial Activities**

167/2024 *Jim Lamb*

That the Statement of Financial Activities for the month of November 2024 and the Bank Reconciliations for November 2024 be approved as presented.

Motion Carried.

**Accounts**

168/2024 *Ernie Ducherer*

That the accounts be approved and authorized for payment and that a list of cheques numbered 5291-5311 and online payments 2024-0050 to 2024-0054 and payment 2024-11 be presented in Schedule 'A' to these minutes.

Motion Carried.

Delegate Don Rutherford & Chantal Ryan attended the meeting at 6:00 p.m. and presented the statement of values for the Village of Neilburg insurance policy.

**Correspondence**

- RCMP
- WYWRA

Re: Reports

Re: 2025 Membership &amp; Pricing

**Tax Title Property- 304 Railway Avenue East Tender**169/2024 *Tara Forbes*

That the Council of the Village of Neilburg accept the tender from Johan Harder and Susana Rempel for \$20,000.00 with payment to be made within 30 days.

Motion Carried.

**Canada Summer Jobs Grant Application**170/2024 *Cindy Olchowecki*

That the CAO be authorized to apply for the Canada Summer Jobs Grant for a summer student for 2025 at \$20/hr.

Motion Carried.

**Employee Christmas Appreciation**171/2024 *Cindy Olchowecki*

That the Village of Neilburg purchase \$1500.00 in co-op gift cards through Marsden-Neilburg Minor Hockey fundraiser to be disbursed \$300 to Kathleen McGladdery, \$200 each to Arin Ostensoe and Amanda Nutbrown, \$100 each to David Gingell, Keri Bratkowski, Janet Hollingshead-Leslie, Karrie Blackbeard, Tracey Zweifel, Darnell Zweifel, Ryan Scoular and Justin O'beirne.

Motion Carried.

**Municipal Revenue Sharing Grant Declaration**172/2024 *Cindy Olchowecki*

The Council of the Village of Neilburg confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant;

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required and;

That we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Motion Carried.

BW  
KM

**2025 Council Meeting Schedule**

173/2024 *Jim Lamb*

That the Village of Neilburg Regular meetings are held at 6:00 p.m. on the following dates for 2025:

- January 13, 2025
- February 10, 2025
- March 10, 2025
- April 14, 2025
- May 12, 2025
- June 9, 2025
- July 14, 2025
- August 11, 2025
- September 8, 2025
- October 14, 2025
- November 10, 2025
- December 8, 2025

Motion Carried.

**Allowance for Uncollectable**

174/2024 *Jim Lamb*

That we increase the allowance for uncollectable account to \$15000.00.

Motion Carried.

Delegate Nicole Martin attended the meeting at 6:45 p.m. and presented a report on behalf of Highway 40 Health Holdings.

**Adjourn**

175/2024 *Cindy Olchowecki*

That this meeting does now adjourn at 7:08 p.m.

Motion Carried.

Mayor

Chief Administrative Officer

**Schedule 'A'**

5262	Amanda Nutbrown	170.74
5263	Arin Ostensoe	3,363.80
5264	Keri Bratkowski	680.07
5265	David Gingell	750.00
5266	Municipal Employees Pension	918.44
5267	Receiver General for Canada	2,659.00
5268	Associated Engineering Ltd.	7,455.00
5269	Keri Bratkowski	52.48
5270	Flocor Inc.	29.46
5271	Ganter Plumbing & Heating	1,276.51
5272	Rebecca Gerbrandt	360.32
5273	David Gingell	1,500.00
5274	Holm Raiche Oberg	11,470.55
5275	Information Services	327.60
5276	JWS Inspection Services	633.78
5277	Lloydminster Co-Operative Ltd	71.91
5278	Lloyd Lock and Key Ltd.	646.46
5279	Saskatchewan Health Authority	138.00
5280	Nutbrown Brothers Trenching Lt	3,338.81
5281	Purolator Courier Ltd	68.29
5282	Sask Power	131.51
5283	Transit Technical Services Ltd	1,227.19
5284	Unicon Pipeline Ltd.	5,982.07
5285	Village of Neilburg	1,055.00
5286	West Yellowhead Waste Resource	1,557.11
5287	Arin Ostensoe	1,000.00
5288	Neilburg Fire Board	20,161.00
5289	Neilburg Recreation Board	5,500.00
5290	Williams, Sheldon	350.00
2024-10	Minister of Finance	13,753.15
2024-0045	Access Communications	158.18
2024-0046	Collabria Mastercard	106.36
2024-0047	Sask Energy	389.96
2024-0048	Sask Power	3,227.56
2024-0049	Sask Tel	515.53



# AGENDA



Regular Council Meeting of the Village of Neilburg • December 9, 2024

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**Call to Order**

**Members Present**

**Declaration of Interest**

**Additions to Agenda**

**Minutes**

November 12, 2024

**Statement of Financial Activities**

November 2024

**Bank Reconciliation**

November 2024

**Accounts**

**Correspondence**

- RCMP
- WYWRA

Re: Reports

Re: 2025 Membership & Pricing

**Other Business**

1. Deputy Mayor Appointment
2. CAO Report
3. Tax Title Property-304 Railway Avenue East Tender Opening
4. Canada Summer Jobs Grant 2025
5. Employee Christmas Appreciation
6. Municipal Revenue Sharing Declaration
7. 2025 Council Meeting Schedule

**In Camera**

**Delegations**

- Don Rutherford-Rutherford Agencies Ltd.- 6:00 p.m.
- Nicole Martin- Highway 40 Health Holding Update- 6:15 p.m.

**Adjourn**

*Handwritten initials/signature in blue ink.*