

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg on Monday, April 8, 2024 at 6:00 p.m.

**Call to Order**

Mayor Brent Wiens called the meeting to order at 6:00 p.m.

**Members Present**

- Mayor Brent Wiens
- Deputy Mayor Nicole Martin
- Alderman Jim Lamb-Absent
- Alderman Cindy Olchowecki
- Alderman Ernie Ducherer-Absent
- Chief Administrative Officer Kathleen McGladdery

**Minutes**

59/2024 *Nicole Martin*

That the following be added to the April 8, 2024 Agenda:

- UMAAS Convention
- Gravel for Hall Parking Lot

Motion Carried.

**Minutes**

60/2024 *Cindy Olchowecki*

That the minutes of the March 12, 2024 regular meeting be adopted as circulated.

Motion Carried.

**Financial Activities**

61/2024 *Nicole Martin*

That the Statement of Financial Activities for the month of March 2024 and the Bank Reconciliations for March 2024 be approved as presented.

Motion Carried.

**Accounts**

62/2024 *Brent Wiens*

That the accounts be approved and authorized for payment and that a list of cheques numbered 5052-5081 and online payments 2024-0008 to 2024-0013 be presented in Schedule 'A' to these minutes.

Motion Carried.

**Correspondence**

That the list of correspondence be filed:

- |                                    |                                       |
|------------------------------------|---------------------------------------|
| • Neilburg Library                 | Re: 2024 AGM Minutes                  |
| • Stacey Mills                     | Re: Poplar Tree Removal               |
| • Ministry of Government Relations | Re: Education Property Tax Mill Rates |
| • Les Whyte                        | Re: Garbage Issue                     |

*Handwritten initials: JM, BW*

**Lakeland Library Regional Board**

63/2024 *Nicole Martin*

That the Council of the Village of Neilburg rescind resolution 24/2024 and appoint Betty Anne Goodfellow as our Village representative to the Lakeland Library Region.

Motion Carried.

**Neilburg Library Board**

64/2024 *Brent Wiens*

That the Council of the Village of Neilburg rescind resolution 23/2024 and that the following members be appointed to the Neilburg Library Board: Sharon Melchior, Wendy Worman, Tillie Burt, Betty Anne Goodfellow, Kim Thurlow, Shanna Evanger and Terri Liebelt

Motion Carried.

**Reply Letter to Stacey Mills RE: Poplar Trees**

65/2024 *Brent Wiens*

That the CAO write a letter of reply to Stacey Mills that it is not in our plans right now to cut down the trees but if plans change, we will be in contact.

Motion Carried.

**Education Property Tax Mill Rates**

66/2024 *Nicole Martin*

That the Council of the Village of Neilburg acknowledge the education property tax rates from the ministry of government relations for the year 2024 as follows:

Agriculture Property	1.42 mills
Residential Property	4.54 mills
Commercial and Industrial Property	6.86 mills
Resource Property	9.88 mills

Motion Carried.

**Letter to Lot 1 Blk 11 Plan BP2400**

67/2024 *Brent Wiens*

That a letter be sent to the owner of Lot 1 Blk 11 Plan BP2400 regarding the garbage mess in their yard and that it be cleaned up.

Motion Carried.

**Bylaw 2024-01 First Reading**

68/2024 *Cindy Olchowecki*

That Bylaw 2024-01 being a bylaw to provide for borrowing the sum of one million dollars by way of debenture for the purpose of financing the cost of the water treatment plant upgrade and reverse osmosis system, be read a first time.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

BU  
x

**Bylaw 2024-01 Second Reading**

69/2024 *Nicole Martin*

That Bylaw 2024-01 being a bylaw to provide for borrowing the sum of one million dollars by way of debenture for the purpose of financing the cost of the water treatment plant upgrade and reverse osmosis system, be read a second time.

Motion Carried.

The Bylaw was read by the Chief Administrative Officer.

**Bylaw 2024-01 Third Reading Approval**

70/2024 *Brent Wiens*

That Bylaw 2024-01 being a bylaw to provide for borrowing the sum of one million dollars by way of debenture for the purpose of financing the cost of the water treatment plant upgrade and reverse osmosis system, be given three readings at this meeting.

Motion Carried.  
Unanimously.

**Bylaw 2024-01 Third Reading**

71/2024 *Nicole Martin*

That Bylaw 2024-01 being a bylaw to provide for borrowing the sum of one million dollars by way of debenture for the purpose of financing the cost of the water treatment plant upgrade and reverse osmosis system, be read a third time and finally approved.

Motion Carried.

**Mower Purchase**

72/2024 *Cindy Olchowecki*

That the Village of Neilburg purchase a Z460 XS Husqvarna mower from Pat Gibbons in the amount of \$10,639.80 plus taxes.

Motion Carried.

**Housing Unit #5 Tender**

73/2024 *Cindy Olchowecki*

That the Village of Neilburg accept the tender from Amanda Isaac for the renovation of Housing Unit # 5 in the amount of \$7300.00

Motion Carried.

**Violence Policy and Prevention Plan**

74/2024 *Brent Wiens*

That the Council of the Village of Neilburg approve the Violence Policy and Prevention Plan.

Motion Carried.

**Summer Student**

75/2024 *Nicole Martin*

That we advertise for a summer student with resumes to be reviewed at the May 6, 2024 meeting.

Motion Carried.

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KM*

**UMAAS Convention**

76/2024 *Cindy Olchowecki*

That CAO Kathleen McGladdery be authorized to attend the UMAAS convention May 28-31, 2024 in Saskatoon.

Motion Carried.

**Gravel for Hall Parking Lot**

77/2024 *Cindy Olchowecki*

That the Village of Neilburg get a load of gravel for the hall parking lot.

Motion Carried.

**Adjourn**

78/2024 *Nicole Martin*

That this meeting does now adjourn at 7:15 p.m.

Motion Carried.

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Mayor

\_\_\_\_\_  
Chief Administrative Officer

Schedule 'A'

5052	Amanda Nutbrown	485.05
5053	Arin Ostensoe	1,924.92
5054	Ernie Ducherer	170.00
5055	Jim Lamb	170.00
5056	Nicole Martin	255.00
5057	Cindy Olchowecki	255.00
5058	Brent Wiens	170.00
5059	Keri Bratkowski	457.50
5060	David Gingell	1,012.50
5061	Municipal Employees Pension	763.42
5062	Receiver General for Canada	1,565.40
5063	NB Aquifer Distribution Ltd.	1,283.00
5064	David Gingell	1,200.00
5065	Hipperson Construction	62,875.65
5066	Information Services	30.00
5067	Jay's Group of Companies	446.85
5068	JWS Inspection Services	1,680.00
5069	Lloydminster Co-Operative Ltd	56.76
5070	Meridian Source	458.86
5071	Saskatchewan Health Authority	23.00
5072	Minister of Finance	30.00
5073	Neilburg Composite School	25.00
5074	Amanda Nutbrown	10.50
5075	Skyline Refrigeration Ltd.	1,163.87
5076	Sk Urban Municipalities Ass	373.01
5077	UMAAS	210.00
5078	Village of Neilburg	1,162.50
5079	West Yellowhead Waste Resource	1,250.63
5080	Unicon Pipeline Ltd.	5,397.87
5081	Arin Ostensoe	1,000.00
2024-0008	Collabria Mastercard	45.13
2024-0009	Access Communications	158.18
2024-0010	Sask Energy	1,272.36
2024-0011	Sask Power	2,269.58
2024-0012	Sask Tel	515.67
2024-0013	Minister of Finance	3,246.67



# AGENDA



Regular Council Meeting of the Village of Neilburg • April 8, 2024

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**Call to Order**

**Members Present**

**Declaration of Interest**

**Additions to Agenda**

**Minutes**

March 12, 2024

**Statement of Financial Activities**

March 2024

**Bank Reconciliation**

March 2024

**Accounts**

**Correspondence**

- Neilburg Library
- Stacey Mills
- Ministry of Government Relations
- Les Whyte

- Re: 2024 AGM Minutes
- Re: Poplar Tree Removal
- Re: Education Property Tax Mill Rates
- Re: Garbage Issue

**Other Business**

1. Debenture Bylaw 2024-01
2. Mower Quotes
3. Housing Unit #5 Tender Opening
4. Violence Policy & Prevention Plan
5. Summer Student
6. Water Treatment Plant Inspection
7. Truck Fill
8. Garage at Old Golf Range

**In Camera**

**Delegations**

- 1]
- 2]
- 3]

**Adjourn**



**APPROVAL OF BYLAW TO INCUR A DEBT**

**24-130**

*That the Committee approve the Village of Neilburg to incur a debt of \$1,000,000 as set out in Bylaw No. 2024-01 adopted April 8, 2024, in accordance with subsection 163(4) of The Municipalities Act.*

**DATED: APRIL 11, 2024**

**SASKATCHEWAN MUNICIPAL BOARD  
LOCAL GOVERNMENT COMMITTEE**

Per

A handwritten signature in blue ink, appearing to read 'Chad Boyko', written over a horizontal line.

**Chad Boyko, Chair**

**BYLAW 2024-01****A BYLAW TO PROVIDE FOR BORROWING THE SUM OF ONE MILLION DOLLARDS (\$1,000,000.00) BY WAY OF DEBENTURE FOR THE PURPOSE OF FINANCING THE COST OF THE WATER TREATMENT PLANT UPGRADE AND REVERSE OSMOSIS SYSTEM**

**WHEREAS** it is desirable and necessary to borrow the sum of ONE MILLION DOLLARS (\$1,000,000.00) for the purpose of financing the cost of the water treatment plant upgrade and reverse osmosis system; to be secured by the issue of debenture.

**WHEREAS** the amount of the taxable assessment of the VILLAGE OF NEILBURG according to the last revised assessment roll for the year 2023 is the sum of THIRTY-TWO MILLION ONE HUNDRED SIXTEEN THOUSAND THREE HUNDRED TWENTY DOLLARS (\$32,116,320.00); and

**WHEREAS** the amount of the existing long-term debt of the VILLAGE OF NEILBURG is the sum of NIL (\$0.00); no part of which either principal or interest is in arrears; and

**NOW, THEREFORE**, Council of the VILLAGE OF NEILBURG in the Province of Saskatchewan enacts as follows:

1. **THAT** for the purpose previously mentioned there shall be borrowed on the credit of the VILLAGE OF NEILBURG at large the sum of ONE MILLION DOLLARS (\$1,000,000.00) of lawful money of Canada, and debenture shall be issued therefor, bearing interest at the rate of four decimal fifty per centum (4.50%) per annum, payable yearly, payment of the instalments of principal and interest due in each of the years of the currency of the said debenture.
2. **THE** said debenture shall bear date of the 8<sup>th</sup> day of February, 2024, and the respective instalments of principal and interest shall mature on the 8th day of 2025 to 2034 inclusive respectively.
3. **THE** debenture shall be sealed with the seal of the VILLAGE OF NEILBURG and shall be signed by the Mayor and Treasurer. With the exception of the signature of the Treasurer certifying to the registration of the debenture in the securities register of the VILLAGE OF NEILBURG, the signatures of the Mayor and Treasurer on the said debenture may be reproduced by lithographing or printing or any other method of mechanical reproduction.
4. **DURING** the currency of the said debenture the sum of ONE HUNDRED TWENTY-SIX THOUSAND THREE HUNDRED SEVENTY-EIGHT AND 82/100 DOLLARS (\$126,378.82) shall be raised annually for the payment of the debt and interest. The source or sources of money to be used to pay the principal and interest owing under this bylaw will be revenue derived from utility revenue.

In any event, any other available source of revenue may be used.

5. **THIS BYLAW** shall come into force and take effect on the date of approval being issued by the Saskatchewan Municipal Board, Local Government Committee.

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READ a first time the 8<sup>th</sup> day of April, 2024

READ a second time the 8<sup>th</sup> day of April, 2024

READ a third and final time approved and adopted for use this 8<sup>th</sup> day of April, 2024



Mayor

Chief Administrative Officer

This copy is to be a true copy of the original document

Date: April 10, 2024  
Name Position: Kathleen McGladdery / CAO  
Signature: