

# General Operating Budget Summary for the Year 2018

## VILLAGE OF NEILBURG

### Revenues

Municipal Tax Levy	518,541
Abateents and Adjustments	-95,000
Discount on taxes	-14,000
Penalty on Tax Arrears	3,000
Frontage Tax Levy	0
Unconditional Grants	79,000
Grant in Lieu of Taxes	56,700
General Government Services	72,500
Protective Services	150
Transportation Services	26,700
Environmental & Public Health Services	9,000
Planning & Development Services	40,290
Recreation & Cultural Services	0
Utility Services	308,000
<b>Total Revenues</b>	<b><u>1,004,881</u></b>

### Expenditures:

General Government Services	199,481
Protective Services	46,317
Transportation Services	226,107
Environmental Health Services	45,718
Planning and Development Services	58,010
Recreation and Culture Services	62,610
Utilities	337,881
<b>Total Expenditures</b>	<b><u>976,124</u></b>
<b>Net Surplus (Deficit)</b>	<b><u><u>28,757</u></u></b>


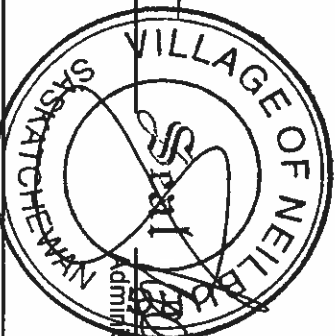
Taxable Assessment 29,797,780 Mill Rate 3.2000

Mill Rate Factor	Agricultural	5.00
	Residential	1.00
	Commercial	6.00

Minimum Tax	Agricultural	0
	Residential	0
	Commercial	0

Base Tax	Agricultural	0
	Residential	1040.00 Impr
	Residential	1040.00 Comb
	Commercial	5160.00 Land
	Commercial	860.00 Comb

This budget was approved and adopted by Council on the 11th of June 2018.

  
  
 Mayor \_\_\_\_\_  
 Administrator \_\_\_\_\_

Grants and Contributions  
 Amortization - Buildings  
 Amortization - Land Improvements  
 Amortization - Machinery & Equipment  
 Amortization - Infrastructure - Water  
 Amortization - Infrastructure - Sewer  
 Interest  
 Allowance for Uncollectable  
 Other (Specify)  
**Total Utilities Expenditures**

0	0	0
4,234	3,524	4,234
2,225	2,225	2,225
2,304	2,304	2,304
26,574	29,308	26,574
78,844	78,089	78,844
30,000	32,205	37,205
<b>300,881</b>	<b>305,843</b>	<b>247,715</b>

<b>7,119</b>	<b>6,272</b>	<b>95,335</b>
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Capital Expenditures  
 Debt Repayment

-49,000	-13,425	-362,721
-100,000	-100,000	-100,000
<b>-141,881</b>	<b>-107,153</b>	<b>-367,386</b>

**Village of Neilburg**  
**Operating Revenues for 2018**

2018 Budget	2017 Actual	2016 Actual
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**Utility Revenues**

Water	133,000	134,975	141,815
Sewer	46,000	47,796	46,623
Infrastructure Fee	129,000	129,344	128,538
Tangible capital asset sales - gain (loss)		0	0
Conditional Grants - Gas Tax	0	0	26,074
Plains		0	0
BCF		0	0
<b>Total Utility Services</b>	<b>308,000</b>	<b>312,115</b>	<b>343,050</b>

**Utility Expenditures**

<b>Wages &amp; Benefits</b>			
Wages	48,000	58,128	42,104
Benefits	8,000	0	10,146
<b>Subtotal Wages and Benefits</b>	<b>56,000</b>	<b>58,128</b>	<b>52,250</b>

**Professional/Contract Services**

Legal Fees	0	0	0
Advertising	0	0	0
Printing	0	0	0
Travel, Meals, Subsistence	700	1,121	574
Insurance (General & Bond)	3,000	2,705	2,756
Memberships/Subscriptions	0	58	0
Conference Fees	0	13,714	0
Contracted Repairs (Drainage/Lagoon)	0	0	0
Contracted Repairs (Building, Equipment)	17,000	52,639	15,157
Laboratory Testing	2,000	859	1,733
Other (Specify)	41,500	0	0
<b>Subtotal Professional/Contract Services</b>	<b>64,200</b>	<b>71,095</b>	<b>20,220</b>

**Utilities**

Heat	2,500	2,577	2,230
Power	15,000	11,324	11,385
Water	0	0	0
Telephone	4,300	4,198	4,152
<b>Subtotal Utilities</b>	<b>21,800</b>	<b>18,099</b>	<b>17,519</b>

**Maintenance, Materials and Supplies**

Postage	600	102	1,722
Office Supplies	100	43	1,059
Gravel/Sand	0	0	0
Building Maintenance Materials & Supplies	0	0	0
Shop Supplies and Small Tools	0	0	0
Chemicals	6,000	3,771	5,784
Lagoon	8,000	9,175	0
<b>Subtotal Maintenance, Materials and Supplies</b>	<b>14,700</b>	<b>13,091</b>	<b>8,565</b>

Reconciliation of Accrual Budget to Cash Budget  
For the year ended December 31, 2018

**2018 Budget**

**2017 Actual**

**2017 Budget**

**Budgeted Surplus (Deficit) as per accrual format**

(Acquisition) of tangible capital assets	-187,470		
Amortization of tangible capital assets	199		
Proceeds on disposal of tangible capital assets			
Loss (gain) on disposal of tangible capital assets			
<b>Surplus (Deficit) of capital expenses over expenditures</b>	<b>-187,271</b>		
(Acquisition) of supplies inventories			
(Acquisition) of prepaid expense			
Consumption of supplies inventories			
Use of prepaid expense			
<b>Surplus (Deficit) of revenue of other non-financial over expenditures</b>	<b>0</b>		
Other budgeted sources and (uses of cash)			
Decrease (increase) in non financial assets			
(Long term debt principal repayments)	-113,000		
Long term debt issued			
(Transfers to Reserves and Capital Trust fund repayments)			
Transfer from Reserves and Capital Trust fund withdrawal			
Repayment of Deficit from Previous Year			
Transfer (to) from surplus	-113,000		
<b>Budget as presented for internal purposes (cash basis)</b>	<b>-300,271</b>		

(Acquisition) of tangible capital assets	-304,376		
Amortization of tangible capital assets	199,217		
Proceeds on disposal of tangible capital assets			
Loss (gain) on disposal of tangible capital assets			
<b>Surplus (Deficit) of capital expenses over expenditures</b>	<b>-105,159</b>		
(Acquisition) of supplies inventories			
(Acquisition) of prepaid expense			
Consumption of supplies inventories	419		
Use of prepaid expense	419		
<b>Surplus (Deficit) of revenue of other non-financial over expenditures</b>	<b>0</b>		
Other budgeted sources and (uses of cash)			
Decrease (increase) in non financial assets			
(Long term debt principal repayments)	-100,000		
Long term debt issued			
(Transfers to Reserves and Capital Trust fund repayments)			
Transfer from Reserves and Capital Trust fund withdrawal			
Repayment of Deficit from Previous Year			
Transfer (to) from surplus	-100,000		
<b>Budget as presented for internal purposes (cash basis)</b>	<b>3,385</b>		

(Acquisition) of tangible capital assets	-170,500		
Amortization of tangible capital assets	208,709		
Proceeds on disposal of tangible capital assets	0		
Loss (gain) on disposal of tangible capital assets			
<b>Surplus (Deficit) of capital expenses over expenditures</b>	<b>38,209</b>		
(Acquisition) of supplies inventories			
(Acquisition) of prepaid expense			
Consumption of supplies inventories	-454		
Use of prepaid expense	0		
<b>Surplus (Deficit) of revenue of other non-financial over expenditures</b>	<b>-454</b>		
Other budgeted sources and (uses of cash)			
Decrease (increase) in non financial assets			
(Long term debt principal repayments)	-100,000		
Long term debt issued			
(Transfers to Reserves and Capital Trust fund repayments)			
Transfer from Reserves and Capital Trust fund withdrawal			
Repayment of Deficit from Previous Year			
Transfer (to) from surplus	-100,000		
<b>Budget as presented for internal purposes (cash basis)</b>	<b>101,155</b>		

**TCA Amortization Expenses**

General Government Services	24
Protective Services	24,773
Transportation Services	30,522
Environment Health and Welfare Services	3,093
Planning and Development Services	9,414
Recreation and Culture Services	24,817
Utility Services	114,181
<b>Total Amortization</b>	<b>206,824</b>

General Government Services	398
Protective Services	24,773
Transportation Services	32,033
Environment Health and Welfare Services	3,093
Planning and Development Services	9,414
Recreation and Culture Services	24,817
Utility Services	114,181
<b>Total Amortization</b>	<b>208,709</b>

General Government Services	421
Protective Services	24,773
Transportation Services	32,033
Environment Health and Welfare Services	3,093
Planning and Development Services	9,414
Recreation and Culture Services	24,817
Utility Services	114,181
<b>Total Amortization</b>	<b>208,732</b>

**Village of Neilburg  
Operating Expenditures for 2018**

2018 Budget	2017 Actual	2016 Actual
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**Utilities**

**Wages & Benefits**

Wages	48,000	58,128	42,104
Benefits	8,000	0	10,146
<b>Subtotal Wages and Benefits</b>	<b>56,000</b>	<b>58,128</b>	<b>52,250</b>

**Professional/Contract Services**

Legal Fees			
Advertising			
Equipment -	0		
Travel, Meals, Subsistence	700	1,121	574
Insurance (General & Bond)	3,000	2,705	2,756
Memberships/Subscriptions		58	
Materials and supplies		13,714	0
Contracted Repairs (Drainage/Lagoon)	0		
Contracted Repairs (Building, Equipment)	4,000	52,639	15,157
Laboratory Testing **After Cleaning	2,000	859	1,733
Other (Well #2)	41,500		0
<b>Subtotal Professional/Contract Services</b>	<b>51,200</b>	<b>71,095</b>	<b>20,220</b>

**Utilities**

Heat	2,500	2,577	2,230
Power	15,000	11,324	11,385
Water			
Telephone	4,300	4,198	4,152
<b>Subtotal Utilities</b>	<b>21,800</b>	<b>18,099</b>	<b>17,767</b>

**Maintenance, Materials and Supplies**

Postage	600	102	1,722
Office Supplies	100	43	1,059
Gravel/Sand			
Building Maintenance Materials & Supplies	0		0
Shop Supplies and Small Tools			
Chemicals	6,000	3,771	5,784
Lagoon	8,000	9,175	
<b>Subtotal Maintenance, Materials and Supplies</b>	<b>14,700</b>	<b>13,091</b>	<b>8,565</b>

**Grants and Contributions**

Amortization - Buildings	4,234	3,524	4,234
Amortization - Land Improvements	2,225	2,225	2,225
Amortization - Machinery & Equipment	2,304	2,304	2,304
Amortization - Infrastructure - Water	26,574	29,308	26,574
Amortization - Infrastructure - Sewer	78,844	78,089	78,844
Interest	30,000	32,205	37,205
Allowance for Uncollectable	50,000	56,000	
Other (Specify)	0	117	
<b>Total Utilities Expenditures</b>	<b>337,881</b>	<b>364,185</b>	<b>250,188</b>

**TOTAL OPERATING EXPENDITURES**

<b>976,124</b>	<b>801,172</b>	<b>748,918</b>
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**NET SURPLUS ( DEFICIT)**

<b>28,757</b>	<b>151,248</b>	<b>208,126</b>
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**Village of Neilburg  
Operating Expenditures for 2018**

Other (zoning and ocp)  
**Subtotal Maintenance, Materials and Supplies**

2018 Budget	2017 Actual	2016 Actual
12,500		
18,000	3,802	5,292

Grants and Donations  
Amortization - Building  
Amortization - Machinery & Equipment  
Interest  
Other (Specify)  
**Total Planning and Development Expenditures**

9,414	9,414	9,414
58,010	51,061	65,311

**Recreation and Cultural Services**

Wages & Benefits  
Wages  
Benefits  
**Subtotal Wages and Benefits**


Professional/Contract Services  
Advertising  
Travel, Meals and Subsistence  
Park Playground  
Insurance  
Contracted Maintenance Part Contract Wage  
Contracted Repairs  
Library Requisition  
**Subtotal Professional/Contract Services**

0		0
3,759	4,085	3,948
3,000	3,802	1,032
		213
6,778	6,778	6,613
13,537	14,665	11,806

Utilities  
Heat  
Power  
Water  
Telephone  
**Subtotal Utilities**

946	951	889
2,200	2,120	2,165
10,810	8,480	9,843
600	870	742
14,556	12,422	13,639

Maintenance, Materials & Supplies  
Stationary and Postage  
Office Supplies  
Supplies (Park) help with playground  
Building Maintenance Materials & Supplies -  
**Subtotal Maintenance, Materials and Supplies**

		12
2,700		1,388
0		181
2,700		1,581

Grants and Contributions  
Amortization - Land Improvements  
Amortization - Buildings  
Amortization - Machinery & Equipment  
Interest  
Allowance for Uncollectable  
Other (Specify)  
**Total Recreation and Cultural Expenditures**

7,000		17,075
2,861	1,263	2,861
16,132	20,295	16,132
5,824	6,347	5,824
62,610	54,992	68,918

**Village of Neilburg**  
**Operating Expenditures for 2018**

2018 Budget	2017 Actual	2016 Actual
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Utilities			
Heat			
Power	855	853	398
Water			
Phone			
<b>Subtotal Utilities</b>	<b>855</b>	<b>853</b>	<b>398</b>

Maintenance, Materials & Supplies			
Vehicle/Equipment Repair parts, oil, gas, tools			
Waste collection supplies	790	165	781
Pest control supplies			0
Office Supplies			
<b>Subtotal Maintenance, Materials &amp; Supplies</b>	<b>790</b>	<b>165</b>	<b>781</b>

Grants and Contributions			
Amortization - Building	3,093	3,093	3,093
Amortization - Machinery & Equipment			
Allowance for Uncollectable			
Interest			
Other (Specify)			
<b>Total Environmental Health Service Expenditures</b>	<b>45,718</b>	<b>39,011</b>	<b>42,120</b>

**Planning and Development Services**

Wages & Benefits			
Wages			0
Benefits			0
<b>Subtotal Wages and Benefits</b>	<b>0</b>	<b>0</b>	<b>0</b>

Professional/Contract Services			
Contracted Weed Control	0		
Memberships/Subscriptions			
Contracted Building Repair	2,000	13,796	31,913
Insurance	4,500	4,282	4,400
Contracted Garbage Collection	800		788
Contracted Maintenance      Part of Contract Wage	15,000	12,881	5,631
Advertising			
<b>Subtotal Professional/Contract Services</b>	<b>22,300</b>	<b>30,959</b>	<b>42,732</b>

Utilities			
Heat	2,500	2,214	2,306
Power	2,600	1,431	2,438
Water	1,400	1,438	1,333
Cable	1,796	1,804	1,796
<b>Subtotal Utilities</b>	<b>8,296</b>	<b>6,887</b>	<b>7,873</b>

Maintenance, Materials & Supplies			
Building Maintenance Materials & Supplies	5,500	3,802	5,292
Vehicle/Equipment Repair parts, oil, gas, tools			
Weed Control Materials			
Shop Supplies and Small Tools			

**Village of Neilburg  
Operating Expenditures for 2018**

Insurance  
Memberships/Subscriptions  
Contracted Repairs \* Contract Wage Part  
**Subtotal Professional/Contract Services**

2018 Budget	2017 Actual	2016 Actual
703	698	703
15,000	13,848	307
165,703	24,810	58,222

Utilities  
Heat  
Power  
Street Lights  
Water  
Telephone  
**Subtotal Utilities**

7,700	8,126	7,644
7,700	8,126	7,644

Maintenance, Materials & Supplies  
Building Maintenance Materials shed  
Shop Supplies and Small Tools  
Vehicle/Equipment Repair parts, oil, gas, tools  
Gravel/Sand  
Culvert/Drainage  
Road/Street signs  
Airport  
Other (Mower purchase)  
**Subtotal Maintenance, Materials and Supplies**

6,200	1,368	143
500	49	363
1,000	913	901
1,000	2,625	1,000
1,000	3,761	
1,000	1,136	
271	271	271
9,700		141
20,671	10,124	2,819

Grants and Contributions  
Amortization - Building  
Amortization - Machinery & Equipment  
Amortization - Infrastructure  
Interest  
Allowance for Uncollectable  
Other (Specify)  
**Total Transportation Services**

161	161	161
1,405		1,405
30,467	18,397	30,467
226,107	71,712	111,063

**Environmental and Public Health Services**

Wages & Benefits  
Wages  
Benefits  
**Subtotal Wages and Benefits**

0	0	

Professional Contract Services  
Waste Collection/Disposal  
Waste Management  
Contracted Pest and Weed Control  
Cemetery  
Plumbing Permits \*\*permits done through Prairie Nort  
Insurance  
Admin Travel  
Board Travel  
Other  
**Subtotal Professional/Contract Services**

14,000	14,040	13,857
25,000	18,201	22,043
1,700	2,307	1,695
200	100	55
0		120
80	96	78
	156	
40,980	34,900	37,848



**Village of Neilburg  
Operating Expenditures for 2018**

Allowance for Uncollectable  
interest  
Other (Specify)

2018 Budget	2017 Actual	2016 Actual
	167	
<b>199,481</b>	<b>155,556</b>	<b>144,998</b>

**Total General Government Expenditures**

**Protective Services**

**Police Protection**

Professional/Contract Service  
Justice Requisition

19,500	17,423	19,342
19,500	17,423	19,342

**Subtotal Policing Professional/Contract Service**

19,500	17,423	19,342
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**Subtotal Policing Protection**

**Fire Protection**

Wages & Benefits

Municipal Force Wages  
Municipal Force Benefits


**Subtotal Fire Wages and Benefits**

Professional/Contract Services

EMS Contract (911)  
Contracted Fire Fighting  
Insurance  
Contracted Repairs  
Travel, Meals & Subsistence

560	560	560
0	20,161	20,161
704	955	704
780	783	780
2,044	22,459	22,205

**Subtotal Fire Professional/Contract Services**

Grants and Contributions

Amortization - Building  
Amortization - Machinery & Equipment  
Interest  
Allowance for Uncollectable  
Other (Specify)

2,161	2,161	2,161
22,612	22,612	22,612
		0
26,817	47,232	46,978
46,317	64,655	66,320

**Subtotal Fire Protection**

**Total Protective Services**

**TRANSPORTATION SERVICES**

**Maintenance**

Wages & Benefits

Council Indemnity  
Wages  
Benefits

	12	
	10,083	9,788
		557
0	10,095	10,345

**Subtotal Wages and Benefits**

Professional Contract Services

Council Travel & Meals  
Contracted Maintenance **\*\*Street Repairs**  
Contracted Sidewalks  
Contracted Snow Removal **\*\*Urlacher**  
Contracted - Other

	46	450
150,000	1,249	54,316
	8,968	
0		2,446
0		

**Village of Neilburg**  
**Operating Expenditures for 2018**

2018 Budget	2017 Actual	2016 Actual
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**General Government**

**Wages & Benefits**

Wages Council & Comm. Mtgs.  
 Administrator  
 Assistant Administrator  
 Other

8,000	9,452	5,920
55,000	88,732	30,170
0		22,994

Benefits Council & Comm. Mtgs.  
 Administrator  
 Assistant Administrator  
 Other

13,000		5,364
144	144	144
76,144	98,328	64,592

**Subtotal Wages and Benefits**

**Professional/Contract Services**

Legal Fees  
 Audit  
 Assessment - SAMA  
 Advertising  
 Council Travel  
 Travel, Meals and Subsistence  
 Office Maintenance. (Contract)  
 Insurance (General & Bond)  
 Memberships/Subscriptions  
 Tax Enforcement/Collection  
 Elections  
 Contracted Repairs and Maintenance  
 Computer Support/EMA  
 Contract for Building Inspection  
 Contract for Bylaw Enforcement  
 Bank Charges

8,000	1,088	28,149
7,005	7,080	6,780
6,500	5,931	5,712
1,000	592	527
750	456	515
1,500	4,140	1,626
1,000	746	861
5,000	4,878	5,003
1,620	2,227	1,592
1,300	630	1,263
1,000		768
3,000	2,854	2,419
1,000	1,500	5,318
2,000	1,162	820
100	148	98
40,775	33,432	61,451

**Subtotal Professional Contracted Services**

**Utilities**

Heat  
 Power  
 Water  
 Telephone

425	409	386
1,546	1,700	1,336
467	471	468
1,500	1,207	1,310
3,938	3,786	3,500

**Subtotal Utilities**

**Maintenance, Materials and Supplies**

Postage  
 Office Supplies **\*\*Shared supplies with RM**  
 Public Relations  
 Janitorial supplies  
 Election supplies  
 Allwance for doubtful  
 Office Repair/Maintenance.

2,000	2,777	1,124
12,000	9,946	10,331
1,000	5,142	1,344
100	0	19
50,000	0	
13,500	1,955	2,189
78,600	19,819	15,007

**Subtotal Maintenance, Materials and Supplies**

**Grants and Contributions**

0		50
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**Amortization**

24	24	398
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**Village of Neilburg**  
**Operating Revenues for 2018**

No changes to Mill rate or factors

2018 Budget	2017 Actual	2016 Actual
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**TAXES (Schedule 1)**

General Municipal Tax Levy	518,541	505,696	418,467
Abatements and Adjustments	- 95,000	- 92,312	- 47,774
Discount on Current Years Taxes	- 14,000	- 16,275	- 13,621
<b>Net Levy for Municipal Purposes</b>	409,541	397,109	357,073
Potash Tax Share			
Trailer License Fees			
Penalty on Tax Arrears	3,000	3,878	4,641
Special Municipal Tax Levy	0	8,260	8,260
Other			
<b>Total Taxes</b>	412,541	409,247	369,974

**UNCONDITIONAL GRANTS**

Equalization (Revenue Sharing)	79,000	82,651	104,819
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**GRANTS -IN-LIEU OF TAXES**

Federal	1,700	1,745	1,535
Provincial	7,500	7,565	5,491
Local Village green	24,000		
Other	23,500	24,990	23,906
<b>Total Grants in Lieu of Taxes</b>	56,700	34,300	30,932

<b>TOTAL TAXES &amp; OTHER CONDITIONAL REVENUE</b>	<b>548,241</b>	<b>526,198</b>	<b>505,725</b>
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**OPERATING AND CAPITAL REVENUE BY FUNCTION**

**General Government Services**

Custom Work - Tax Enforcement	200	464	935
Custom Work - Bylaw Enforcement			
Sale of Supplies			0
Other: Tax Certificates	50	775	230
General Office Services	50	140	135
Licenses	200	200	165
Permits			5458
Rental	6,000	6,010	4,600
Land sales - gain		6420	23,159
Investment Income and Commissions	6,000	6,114	5,005
Transfer in from Reserve	60,000		3,071
<b>Total General Government Services</b>	<b>72,500</b>	<b>20,123</b>	<b>42,758</b>

**Protective Services**

Custom Work	150		156
Tangible capital asset sales - gain (loss)			
Conditional Grants - Gas Tax			
Other	0		0
<b>Total Protective Services</b>	<b>150</b>	<b>0</b>	<b>156</b>

**Transportation Services**

Custom Work			
Sale of Supplies			

**Village of Neilburg**  
**Operating Revenues for 2018**

No changes to Mill rate or factors

Tangible capital asset sales - gain (loss)  
 Conditional Grants - Gas Tax  
**Total Transportation Services**

2018 Budget	2017 Actual	2016 Actual
26,700	27,238	
26,700	27,238	

**Environmental and Public Health Services**  
 Waste and Disposal Fees  
 Cemetery Fees  
 Other  
 Conditional Grants - Other (MMRP)  
**Total Environmental and Public Health Services**

6,300	6,395	6,424
500	1,265	1,645
2,200	2,221	1,666
9,000	9,881	9,735

**Planning and Development Services**  
 Maintenance and Development Charges  
 Other - Rentals  
 Tangible capital asset sales - gain (loss)  
**Total Planning and Development Services**

	0	0
40,290	40,290	38,687
40,290	40,290	38,687

**Recreation and Cultural Services**  
 Other - Donations  
 Tangible capital asset sales - gain (loss)  
 Conditional Grants - Other (Contributed Assets)  
**Total Recreation and Cultural Services**

	12,828	10,954
0	5,652	5,652
0		
0	18,480	16,606

**Utility Services**  
 Custom Work - Utility Meter Parts  
 Water  
 Sewer  
 Infrastructure Fee  
 Tangible capital asset sales - gain (loss)  
 Conditional Grants - Gas Tax  
     Plains  
     BCF  
**Total Utility Services**

0		327
133,000	134,975	141,815
46,000	45,891	46,623
129,000	129,344	128,538
0		26,074
308,000	310,210	343,377

**TOTAL SEGMENTED REVENUES**

456,640	426,222	451,319
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**TOTAL REVENUES**

1,004,881	952,420	957,044
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