

**MINUTES OF A MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,**  
held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg  
on Monday, January 13, 2020 at 6:00 p.m.

**Call to Order**

Deputy Mayor Nicole Martin called the meeting to order at 6:23 p.m.

**Members Present**

- Mayor Brent Wiens - Absent
- Deputy Mayor Nicole Martin
- Alderman Ernie Ducherer
- Alderman Jim Lamb
- Alderman Darwin Urlacher - Absent
- Acting Chief Administrative Officer Janet Hollingshead

**Minutes**

1/2020 *Ernie Ducherer*

That the minutes of the December 9, 2019 regular meeting be adopted as circulated.

Motion Carried.

**Financial Activities**

2/2020 *Jim Lamb*

That the Statement of Financial Activities for the month of December 2019 and the Bank Reconciliation for December 2019 be approved as presented.

Motion Carried.

**Accounts**

3/2020 *Ernie Ducherer*

That the accounts to be approved and authorized for payment and that a list of cheques number 3424 to 3476 inclusive be presented in Schedule 'A' to these minutes.

Motion Carried.

**Correspondence**

- Hudson Energy Sales Re: Natural Gas Rate Program
- Gord Krismer & Associates Ltd. Re: Municipal Board Services
- Country of Smoky Lake Re: Letter of Support
- SK Workers' Compensation Board Re: 2020 Premium Rate Notice
- West Central Municipal Gov't Committee Re: Membership 2020
- Saskatchewan in Motion Re: 2020 Go Out & Play Challenge

**Website Upgrade**

4/2020 *Ernie Ducherer*

That the we accept the following quote from MR Website to upgrade the Village website:

Implementing Content Management System	\$400-\$550
And Annual Costs of:	
CMS License	\$250.00
Hosting	\$119.40/year

Motion Carried.

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**Neptune Maintenance Software**

5/2020 *Jim Lamb*

That the we subscribe to the Neptune N\_Sight Software for 2020 at a cost of \$206 plus applicable taxes per month.

Motion Carried.

**Utility Accounts**

6/2020 *Ernie Ducherer*

That the Mayor or Deputy Mayor and the Administrator be authorized to pay the utility accounts each month as they come due.

Motion Carried.

**Assessor**

7/2020 *Nicole Martin*

That Janet Hollingshead be appointed the Assessor and Tax Collector for the year 2020.

Motion Carried.

**Returning Officer**

8/2020 *Nicole Martin*

That Janet Hollingshead be appointed Returning Officer for the year 2020.

Motion Carried.

**Office Support**

9/2020 *Ernie Ducherer*

That Karrie Blackbeard and Tracey Zweifel be authorized to act as Office support for the Village of Neilburg in conjunction with their positions held with the Rural Municipality of Hillsdale No. 440.

Motion Carried.

**Alderman Indemnity**

10/2020 *Ernie Ducherer*

The Mayor and Aldermen indemnity for the year 2020 be set as follows:  
Mayor \$85.00/meeting  
Aldermen \$85.00/meeting  
and that other remuneration be set at a rate of \$250/day and that the travel allowance be set at \$0.52/km.

Motion Carried.

**Board of Revision**

11/2020 *Jim Lamb*

That Gord Krismer and Associates be appointed to serve as our District Board of Revision for 2020.

Members: Clinton Krismer, Gord Krismer, Kristina Krismer, Jeff Huton, Kirby Bodnard, Brenda Lauf, Charmaine Luscombe, Cam Duncan, Dave Lang and Gail Wartman.

Motion Carried.

**Board of Revision Secretary**

12/2020 *Jim Lamb*

That Aileen Swenson be appointed Secretary of the Board of Revision for 2020.

Motion Carried.

**Cemetery Manager**

13/2020 *Jim Lamb*

That Tracey Zweifel be appointed Cemetery Manager of the Neilburg Cemetery for 2020.

Motion Carried.

**Manitou Housing Management Committee**

14/2020 *Ernie Ducherer*

That the Council be appointed to the Manitou Housing Management Committee for 2020.

Motion Carried.

**Highway 40 Health Holdings**

15/2020 *Nicole Martin*

That Maurice Therien be appointed as the representative of the Village of Neilburg to the Highway 40 Health Holdings Board for 2020.

Motion Carried.

**Neilburg Fire Board**

16/2020 *Jim Lamb*

That Ernest Ducherer and Barrie Elchyson be appointed as representatives of the Village of Neilburg to the Neilburg Fire Board for 2020.

Motion Carried.

**Neilburg Fire Board**

17/2020 *Ernie Ducherer*

That Dustin Weinkauf be appointed Neilburg Fire Chief for the Village of Neilburg for 2020.

Motion Carried.

**WYWRA Representative**

18/2020 *Jim Lamb*

That Nicole Martin be appointed as representative of the Village of Neilburg to the West Yellowhead Waste Resource Authority for 2020.

Motion Carried.

**Museum Board**

19/2020 *Jim Lamb*

That the following be appointed to the Manitou Pioneer Museum Board for 2020:

- |                        |                  |                  |
|------------------------|------------------|------------------|
| Teri Brockhoff         | Ken Chiverton    | Kelly Evanger    |
| Gordon Allan           | Kaitlyn Blain    | Duane Schrieber  |
| Cyril Sawtell          | Edna Jeffrey     | Glen Liebelt     |
| Robert Kohlman         | Glen Grisdale    | Victor Koch      |
| Rose Wright            | Olive Rutherford | Dianne Wakefield |
| Janet Makey            | Chris Makey      | Dale Herbert     |
| Betty Anne Goodfellow. |                  |                  |

Motion Carried.

**Hall Club**

20/2020 *Ernie Ducherer*

That the following be appointed to the Neilburg Community Hall Club for 2020:

- |                   |                |              |
|-------------------|----------------|--------------|
| Ria Wiens         | Ruby Flicek    | Sarah Hein   |
| Amy Herbert       | Brooke Forbes  | Lisa Perkins |
| Jill Walde        | Erica McGillis | Tara Hunter  |
| Elysha Olchowecki |                |              |

Motion Carried.

**Bowling Association**

21/2020 *Jim Lamb*

That the following be appointed to the Neilburg Bowling Alley Association for 2020:

- |                      |                    |
|----------------------|--------------------|
| Bernadette Poppleton | Angela Ryan        |
| Wade Worman          | Darlene Rutherford |
- and the secretaries of each league as named at the annual meeting.

Motion Carried.

**Lakeland Library**

22/2020 *Ernie Ducherer*

That Betty Anne Goodfellow be appointed as the Village of Neilburg representative to the Lakeland Library Regional Board for 2020.

Motion Carried.

**Library Board**

23/2020 *Jim Lamb*

That the following be appointed to the Neilburg Library Board for 2020:

- |                       |               |
|-----------------------|---------------|
| Betty Anne Goodfellow | Wendy Worman  |
| Tillie Burt           | Allie Godlien |
| Denise Polkinghorne   | Kim Thurlow   |
| Sharon Melchior       |               |

Motion Carried.

**Recreation Board**

24/2020 *Jim Lamb*

That the following be appointed to the Neilburg Recreation Board for 2020:

- |                  |                 |                 |
|------------------|-----------------|-----------------|
| Scott Goodfellow | Riley Perkins   | Brian McIntyre  |
| Robin Hein       | Darwin Urlacher | Tyson Forbes    |
| Cole Smith       | Matt Walde      | Curtis Wightman |
| Mike Foughse     | Aaron Gibbons   | Kyle Forbes     |
| Don Rutherford   | Tyson Forbes    | Rob Cammidge    |
| Barrie Elchyson  | Glen Hinch      | Greg Bowes      |
| Rory Marshall    |                 |                 |

Motion Carried.

**Deputy Mayor**

25/2020 *Ernie Ducherer*

That Nicole Martin be appointed Deputy Mayor for 2020.

Motion Carried.

**Auditor 2020**

26/2020 *Ernie Ducherer*

That Holm Raiche Oberg be appointed as auditors for the Village of Neilburg for 2020.

Motion Carried.

**Treatment Plant Operator**

27/2020 *Ernie Ducherer*

That the wage for Arin Ostensoe, Water Treatment Plant Operator be \$23.50 per hour effective January 1, 2020.

Motion Carried.

**Part-Time Casual Position**

28/2020 *Ernie Ducherer*

That we hire Lois Johnston as a part-time casual employee at \$22.00/hour.

Motion Carried.

**Adjourn**

29/2020 *Ernie Ducherer*

That this meeting does now adjourn at 7:30 p.m.

Motion Carried.



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Mayor



\_\_\_\_\_  
Acting Chief Administrative Officer

**Schedule 'A'**

3424	Arin Ostensoe	1,000.00
3425	David Gingell	183.75
3426	Ernest Ducherer	255.00
3427	Jim Lamb	170.00
3428	Nicole Martin	255.00
3429	Darwin Urlacher	170.00
3430	Brent Wiens	255.00
3431	Joline Houk	2,660.75
3432	Keri Bratkowski	280.00
3433	Janet Hollingshead	2,663.49
3434	Arin Ostensoe	1,250.64
3435	Arin Ostensoe	621.63
3436	Keri Bratkowski	60.00
3437	David Gingell	367.50
3438	Arin Ostensoe	567.84
3439	Receiver General for Canada	3,044.85
3440	Municipal Employees Pension Plan	2,108.42
3441	Sask Energy	665.98
3442	Sask Power	1,832.36
3443	Sask Tel	481.48
3444	Canada Post	945.00
3445	Village of Neilburg	702.00
3446	Arin Ostensoe	128.31
3447	Anderson Pumphouse	3,687.60
3448	Karrie Blackbeard	5.72
3449	Collabria Mastercard	23.00
3450	Cut Knife Courier	48.56
3451	Lillian Doolittle	400.00
3452	Jay's Group of Companies	295.06
3453	Lyll Lee	1,260.00
3454	Lloydminster Co-op	304.74
3455	Minister of Finance-Health Authority	23.00
3456	Minister of Finance-Publications	215.25
3457	Minister of Finance-Education	38,446.80
3458	Nutbrown Brothers Trenching	66.60
3459	Pat Gibbons Ltd.	18.58
3460	Receiver General for Canada	102.94
3461	Rural Municipality of Hillsdale No. 440	36.92
3462	Robertson Stromberg	199.80
3463	The Meridian Source	160.13
3464	Kenneth or Madelyn Tobias	50.00
3465	Colby Urlacher	769.41
3466	Voided by Print Process	0.00
3467	Village of Neilburg	1,645.00
3468	West Yellowhead Waste Resource Authority	2,013.39
3469	Karrie Blackbeard	33.58
3470	Canadian Public Safety Operations Organization	521.13
3471	Federation of Canadian Municipalities	212.31
3472	Minster of Finance-Health Authority	23.00
3473	SUMA	870.40
3474	SUMA	821.50
3475	UMAAS	210.00
3476	WYWRA	252.00

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# AGENDA



Regular Council Meeting of the Village of Neilburg • January 13, 2020

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**Call to Order**

**Members Present**

**Minutes**

December 9, 2019 Regular Meeting

**Statement of Financial Activities**

December 2019

**Pecuniary or Conflict**

**Accounts**

**Correspondence**

- |   |                                  |
|---|----------------------------------|
| • Hudson Energy Sales                         | Re: Natural Gas Rate Program     |
| • Gord Krismer & Associates Ltd.              | Re: Municipal Board Services     |
| • Country of Smoky Lake                       | Re: Letter of Support            |
| • SK Workers' Compensation Board              | Re: 2020 Premium Rate Notice     |
| • West Central Municipal Government Committee | Re: Membership 2020              |
| • Saskatchewan in Motion                      | Re: 2020 Go Out & Play Challenge |

**Other Business**

1. Website
2. Housing Unit #1
3. Neptune Support
4. Human Resources
- 5.
- 6.
- 7.

**In Camera**

**Delegations**

- 1]
- 2]

**Adjourn**