

**MINUTES OF A MEETING OF THE COUNCIL OF THE VILLAGE OF NEILBURG,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg on Monday, March 16, 2020 at 5:40 p.m.

**Call to Order**

Mayor Brent Wiens called the meeting to order.

**Members Present**

- Mayor Brent Wiens
- Deputy Mayor Nicole Martin
- Alderman Ernie Ducherer
- Alderman Jim Lamb
- Alderman Darwin Urlacher-Absent
- Acting Chief Administrative Officer Janet Hollingshead

**Minutes**

37/2020 *Nicole Martin*

That the minutes of the February 10, 2020 regular meeting be adopted as circulated.

Motion Carried.

**Financial Activities**

38/2020 *Nicole Martin*

That the Statement of Financial Activities for the month of February 2020 and the Bank Reconciliations for February 2020 be approved as presented.

Motion Carried.

Alderman Nicole Martin declared a pecuniary interest in payment number 3557 in the amount of \$88.80 to Tom Wright and left the meeting at 6:16 p.m.

**Pecuniary Interest – Tom Wright Payment**

39/2020 *Brent Wiens*

That payment number 3557 in the amount of \$88.80 to Tom Wright be approved and authorized for payment.

Motion Carried.

Alderman Nicole Martin returned to the meeting at 6:18 p.m.

**Accounts**

40/2020 *Ernie Ducherer*

That the accounts to be approved and authorized for payment and that a list of cheques number 3520 to 3557 inclusive be presented in Schedule 'A' to these minutes.

Motion Carried.

**Correspondence**

That the list of correspondence be filed:

- Manitou Lake Multiple 4-H Club                      Re: Sponsorship
- STARS    Re: Donation/Levy
- NCTPC    Re: Membership
- Big Manitou Regional Park Authority              Re: Grant
- Sheldon Williams    Re: Drainage

Councillor Nicole Martin declared a pecuniary interest in the housing Unit #1 renovation and left the meeting at 6:32 p.m.

**Housing Unit #1 Renovation**

41/2020 *Brent Wiens*

That we hire Tom Wright to renovate Unit #1 of the Manitou Housing at a cost of 11,360.00 plus applicable taxes for a total of \$12,609.60.

Motion Carried.

Councillor Nicole Martin returned to the meeting at 6:39 p.m.

**Chief Administrative Officer Houk**

42/2020 *Brent Wiens*

That the Council of the Village of Neilburg terminate the employment of Chief Administrative Officer Joline Houk effective March 16, 2020.

Motion Carried.

**CAO Janet Hollingshead**

43/2020 *Jim Lamb*

That the Council of the Village of Neilburg appoint Janet Hollingshead as Chief Administrative Officer for the Village of Neilburg effective immediately.

Motion Carried.

**Joint Administration Committee**

44/2020 *Ernie Ducherer*

That the Mayor and Deputy Mayor be appointed as representatives of the Village of Neilburg to the Joint Administration Committee for 2020.

Motion Carried.

**CAO/CAO Trainee Advertisement**

45/2020 *Jim Lamb*

That the Joint Administration Committee be authorized to advertise for a Chief Administrative Officer or Chief Administrative Officer Trainee for the Village of Neilburg and the Rural Municipality of Hillsdale No. 440.

Motion Carried.

CAO Hollingshead presented the list of lands with arrears of taxes to the Council.

**Tax Enforcement**

46/2020 *Nicole Martin*

That the Council of the Village of Neilburg authorize CAO Hollingshead to begin tax enforcement proceedings on the following properties:

- Lot 2-Blk/Par 4-Plan AS4063
- Lot 4-Blk/Par 2-Plan AB2785
- Lot 4-Blk/Par 9-Plan BP2886
- Lot 2-Blk/Par 12-Plan BP2886
- Lot C-Blk/Par 3-Plan BL820
- Lot 1-Blk 12-Plan BP2886

Motion Carried.

**Adjourn**

47/2020 *Ernie Ducherer*

That this meeting does now adjourn at 7:20 p.m.

Motion Carried.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

**Schedule 'A'**

3520	Arin Ostensoe	1,000.00
3521	David Gingell	393.75
3522	Minister of Finance-PST	27.43
3523	Janet Hollingshead	3,336.88
3524	Lois Johnston	1,067.96
3525	Arin Ostensoe	868.97
3526	David Gingell	213.00
3527	Keri Bratkowski	320.00
3528	Amanda Nutbrown	75.60
3529	Arin Ostensoe	464.36
3530	Receiver General for Canada	2,540.96
3531	Receiver General for Canada	41.14
3532	Municipal Employees Pension Plan	1,419.86
3533	Minister of Finance-Education	332.59
3534	Sask Energy	773.18
3535	Sask Power	1,761.81
3536	Sask Tel	480.75
3537	Arin Ostensoe	1,000.00
3538	David Gingell	437.50
3539	Anderson Pump House Ltd.	1,489.55
3540	Federation of Canadian Municipalities	19.90
3541	Fedler Electric	415.18
3542	L-Con Industries Inc.	1,005.38
3543	Lyll Lee	1,386.00
3544	Lloydminster Co-Operative Ltd.	62.13
3545	McIntosh Garage & Autobody Ltd.	2,348.66
3546	Minister of Finance-Health	46.00
3547	M.R. App & Website Development	170.67
3548	Munisoft	438.45
3549	Myterra Ventures Inc.	1,270.25
3550	Robertson Stromberg	1,067.82
3551	Rutherford Agencies Ltd.	57,565.42
3552	Sask Urban Municipalities Assoc	695.57
3553	Voided by print process	0.00
3554	Voided by print process	0.00
3555	Village of Neilburg	1,877.50
3556	West Yellowhead Waste Resource Authority	1,222.02
3557	Tom Wright	88.80
.....		

*AME*

# AGENDA



Regular Council Meeting of the Village of Neilburg • March 16, 2020

**Call to Order**

**Members Present**

**Minutes**

February 10, 2020 Regular Meeting

**Statement of Financial Activities**

February 2020

**Bank Reconciliation**

February 2020

**Pecuniary or Conflict**

**Accounts**

**Correspondence**

- |                                       |                   |
|---------------------------------------|-------------------|
| • Manitou Lake Multiple 4-H Club      | Re: Sponsorship   |
| • STARS                               | Re: Donation/Levy |
| • NCTPC                               | Re: Membership    |
| • Big Manitou Regional Park Authority | Re: Grant         |
| • Sheldon Williams                    | Re: Drainage      |

**Other Business**

1. Housing Unit #1
2. Detention Pond
3. 2<sup>nd</sup> Street West
4. Human Resources
5. Tax Enforcement
6. Summer Employee
- 7.
- 8.

**In Camera**

**Delegations**

- 1]
- 2]

**Adjourn**