

**MINUTES OF A MEETING OF THE COUNCIL OF
THE VILLAGE OF NEILBURG,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg
on Monday March 12th 2018 at 7:00 p.m.

Call to Order

Mayor Wiens called the meeting to order at 7:00 p.m.

Members Present

Mayor Brent Wiens
Deputy Mayor Nicole Martin
Alderman Ernie Ducherer
Alderman Jim Lamb
Alderman Darwin Urlacher
Chief Administrative Officer Joline Houk

Minutes42/18 *Martin*

That the minutes of the February 13th, 2018 meeting be adopted as circulated.

Motion Carried.

Financial Activities43/18 *Ducherer*

That the Statement of Financial Activities for the month of February 2018 and the Bank Reconciliation for February 2018 be approved as presented.

Motion Carried.

Accounts44/18 *Urlacher*

That the accounts to March 12th, 2018 be authorized for payment and that a list of cheques numbered 2741 to 2764 inclusive and including EFT Payroll deposits and online Remittances totaling \$44,355.24 be annexed to and form a part of these minutes.

Motion Carried.

Correspondence

- | | |
|-------------------------------|-----------------------------|
| • SUMA | Urban updates |
| • SUMA | Advantage |
| • RM Eldon | The Time Act |
| • Development Basics Workshop | April 19, 2018 |
| • NCTC | AGM April 19, 2018 |
| • Municipalities Today | February edition |
| • Equinox products | Planters/Garbage cans, etc. |
| • A&P computers | IT assistance |
| • WCMGC minutes | January 25, 2018 meeting |
| • Life in Urban Government | An effective Council |
| • SWAN AMI | Water treatment supplier |
| • Responses | Regional Authority |
| • NCS | Request for sponsorship |
| • Government Relations | Board of revision |

Delegate – Jim Walter, Crosby Hanna and Associates

BW
[Signature]

Zoning & OCP45/2018 *Urlacher*

That the Village of Neilburg hire Crosby Hanna and Associates to contract the Zoning and OCP bylaws for the Village of Neilburg.

Motion Carried.

Pay shoveling Invoice46/18 *Ducherer*

That Robert Cayford be paid in the amount of \$236.00 for two full shoveling done in March.

Motion Carried.

Thank you47/18 *Urlacher*

That the Village of Neilburg Council send a thank you to Don Rutherford for the snow blowing within the Village and a \$50.00 gift card from Neilburg Family Restaurant.

Motion Carried.

Saskatchewan Time48/18 *Ducherer*

That the Village of Neilburg Council send a letter to the North West School Division No. 203 expressing Council's interest in remaining on Saskatchewan time.

Motion Carried.

Regional Authority49/18 *Lamb*

That Mayor Wiens, and Deputy Mayor Martin be appointed to the Regional Community Enhancement Authority on behalf of the Village of Neilburg.

Motion Carried.

Donation50/18 *Martin*

That the Village of Neilburg donate \$500.00 to the Neilburg Robotics Program specifically for the 2018 VEX Robotics World Championship. Stipulating that any additional monies raised for the World Championship remain within the Neilburg Robotics club.

Motion Carried.

Grant Application51/18 *Lamb*

That CAO, Joline Houk be authorized to apply for the FCC Agrispirit Grant on behalf of the Village of Neilburg with the funds to be given to the Skate Park Project if awarded.

Motion Carried.

Bylaw 1/2018 Property Tax Incentives and Penalties for Members of Council – 1st Reading52/18 *Ducherer*

That Bylaw 1/2018 being a bylaw to provide for the tax incentives and penalties for members of council of the Village of Neilburg, be read a first time

Motion Carried.

The bylaw was read by the Administrator.

Bylaw 1/2018 Property Tax Incentives and Penalties – 2nd Reading53/18 *Urlacherer*

That Bylaw 1/2018 being a bylaw to provide for the tax incentives and penalties for members of council of the Village of Neilburg, be read a second time.

Motion Carried.

The bylaw was read by the Administrator.

Bylaw 1/2018 Property Tax Incentives and Penalties – 3rd Reading Approval

54/18 Lamb

That Bylaw 1/2018 being a bylaw to provide for the tax incentives and penalties for members of council of the Village of Neilburg, be given three readings at this meeting.

Motion Carried.
Unanimously.

Bylaw 1/2018 Property Tax Incentives and Penalties – 3rd Reading

55/18 Wiens

That Bylaw 1/2018 being a bylaw to provide for the tax incentives and penalties for members of council of the Village of Neilburg, be read a third time and finally approved.

Motion Carried.

The bylaw was read by the Administrator.

In Camera

56/18 Uralcher

That the meeting proceed in camera at 8:18 p.m. as per Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss advertising human resources.

Motion Carried.

Present: Brent Wiens, Ernie Ducherer, Nicole Martin, Jim Lamb, Darwin Urlacher, and Joline Houk

Meeting Reconvenes

57/18 Lamb

That Council come out of camera at 8:30 p.m.

Motion Carried.

Tender

58/18 Lamb

That tenders be accepted until April 16, 2018 for the position of Maintenance person for the Village of Neilburg, to attend to the Housing needs, the Library cleaning and maintenance, all mowing for the Village of Neilburg, maintenance on equipment as needed, and any other Village needs as they arise.

Motion Carried.

W/S Assistant

59/18 Lamb

That Amanda Nurbrown, be hired and paid \$20.00/hr to assist Utility Foreman, Ari Ostensoe in the everyday Water and Sewer responsibilities, water line breaks and any other project that the foreman sees necessary.

Motion Carried.

Gas Tax

60/18 *Ducherer*

The Village of Neilburg apply for the Gas tax to be applied towards 2018 budget for the Centre Street work to be done at approximately \$109,000.00.

Motion Carried.

**Tax
Enfmnt
& TE list
Exemptions**

61/18 *Lamb*

That Mayor Wiens authenticate the list of land with arrears as presented to this meeting and that this list be advertised in the Meridian Booster except those with arrears less than 50% of the previous year's levy, the lands with post dated payments left in the office or payment arrangements made with Council.

Motion Carried

Document Destruction

62/18 *Wiens*

That the Village of Neilburg destroy the following documents as per Bylaw No. 05/2016:

1. Tax Notices (2003-2009)
2. Accounts Receivable Invoices (2003-2009)
3. Receipt Batches (2003-20009)
4. General, Tax, Utility and AR Receipts (2003-2009)
5. Payments (2003-2009)
6. Assessment Notices (2009)
7. General Ledger (2003-2009)
8. Tax Certificates (1999-2008)
9. Utility Roll (2003-2009)

Motion Carried.

Adjourn

63/18 *Wiens*

That this meeting does now adjourn.

Motion Carried.

Mayor

Chief Administrative Officer