

M-11

**MINUTES OF A MEETING OF THE COUNCIL OF  
THE VILLAGE OF NEILBURG,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg  
on Monday May 8<sup>th</sup>, 2017 at 7:00 p.m.

**Call to Order**

Deputy Mayor Nicole Martin called the meeting to order at 7:00 p.m.

**Members Present**

Mayor Brent Wiens  
Deputy Mayor Nicole Martin  
Alderman Ernie Ducherer  
Alderman Jim Lamb  
Alderman Darwin Urlacher  
Chief Administrative Officer Natalie Sousa  
Chief Administrative Officer in Training Joline Houk

**Minutes**

89/17 *Darwin Urlacher*

That the minutes of the April 10, 2017 regular meeting be adopted as  
circulated.

Motion Carried.

**Special Meeting Minutes**

90/17 *Darwin Urlacher*

That the minutes of the April 19, 2017 special meeting be adopted as  
circulated.

Motion Carried.

**Financial Activities**

91/17 *Ernie Ducherer*

That the Statement of Financial Activities for the month of April 2017 and  
the Bank Reconciliation for April 2017 be approved as presented.

Motion Carried.

Mayor Brent Wiens attended the meeting at 7:10 p.m.

**Accounts**

92/17 *Jim Lamb*

That the accounts be approved and authorized for payment and that a list  
of cheques numbered 2414 to 2444 inclusive and payroll direct deposits  
402 to 406 totaling \$ 24,761.02 be presented in Schedule 'A' to these  
minutes.

Motion Carried.

Alderman Jim Lamb declared a pecuniary interest in payment 2423 for the amount of  
\$289.38 and left the meeting at 7:35 p.m.

**Jim Lamb Payment # 2423**

93/17 *Ernie Ducherer*

That payment # 2423 in the amount of \$289.38 to Jim Lamb be approved  
for payment.

Motion Carried.

Alderman Jim Lamb returned to the meeting at 7:37pm.

**Correspondence**

- SUMA
  - SUMA
  
  - SUMA
  - Government of Sask
  - Mr. Mist Sprayers
  - EcoGenx
  - West Central Municipal Government
  - Sask Power
  - The Flag Shop
  - Emergency Management
  - TDG Safety
  - Sask Parks and Recreation
  - Sask Crime Stoppers Levy
  - SDWF
  - ALS
  - FCM
  - Neptune
  - SAMA
  - Hon. Gerry Ritz
  - Village of Marsden
  - Candice Jacquest
  - Government of SK
  - Sask Energy
  - SK Public Alerting System
  - TNN Parcel express
  - Sask Waste Reduction
  - Omdubdsman Annual Report
  - WYWRA
  - Const. Heath Robinson
- Re: Mayor Summer School
  - Re: Government Relations and success May 24<sup>th</sup>
  - Re: Town Sector Meeting May 24<sup>th</sup> & 25<sup>th</sup>
  - Re: Confirmed Education Tax Mills
  - Re: Info on Mist sprayers
  - Re: Recycling Program
  - Re: Minutes
  - Re: Notice of Intention
  - Re: Flags available for purchase
  - Re: Conference 2017
  - Re: First responder TDG Safety
  - Re: Two workshops one in Kindersley
  - Re: Request for voluntary levy
  - Re: New website launched
  - Re: Fees for this year
  - Re: Thank you for contribution
  - Re: Portable Poly Potty
  - Re: Understanding your Assesment
  - Re: Nominations Canada 150 Medal
  - Re: Hazardous Waste Roundup
  - Re: Water Issues
  - Re: PST Filing requirements
  - Re: Pipeline Inspection starting
  - Re: Designation Form
  - Re: Delivery Service
  - Re: Composite Field Day June 8/17
  - Re: Saskatchewan Annual Report
  - Re: Curbside pick up
  - Re: Meeting with Council

**Building Renovations Payment Plan**

94/17 *Ernie Ducherer*

That the Village of Neilburg and the Rural Municipality of Hillsdale No. 440 come into an agreement with the cost of the renovations as follows:

Annual Payment to the Rural Municipality of Hillsdale No. 440 of \$13,914.28 to be made by the Village of Neilburg for 10 years for the total amount of \$139,142.81.

Motion Carried.

**Chief Administrative Officer**

95/17 *Brent Wiens*

That Joline Houk be appointed as the Chief Administrative Officer for 2017 as of June 1<sup>st</sup>, 2017.

Motion Carried.

**SaskAlert Training**

96/17 *Ernie Ducherer*

That the Chief Administrative Officer in Training Joline Houk and Deputy Mayor Nicole Martin attend the SaskAlert Training on Tuesday, May 9<sup>th</sup>, 2017 at the Northwest Regional College in North Battleford.

Motion Carried.

**Vacation Pay**

97/17 *Jim Lamb*

That the Village of Neilburg pay vacation days owed to the Chief Administrative Officer Natalie Sousa for the amount of \$1,064.25 in lieu of taking vacation days and staying to train the new Chief Administrative Officer.

Motion Carried.

**Budget Meeting 2017**

98/17 *Darwin Urlacher*

That the Council of the Village of Neilburg hold a budget meeting on Thursday, May 18<sup>th</sup>, 2017 at 6:00 p.m. at the municipal office.

Motion Carried.

**Village Green Park Playground Purchase**

99/17 *Ernie Ducherer*

That the Village of Neilburg be authorized to purchase the Playground for the Village Green Park Board to be installed in the Village Green Park for the amount of \$43,292.22 with \$30,000.00 coming from Reserve. The balance amount is to be paid to the Village of Neilburg by the Village Green Park Board.

Motion Carried.

**Rental Agreement for Neilburg Golf Range**

100/17 *Brent Wiens*

That the Chief Administrative Officer Natalie Sousa and Deputy Mayor Nicole Martin be authorized to sign the Rental Agreement for the Neilburg Golf Range.

Motion Carried.

**Notary Public Application for Appointment**

101/17 *Brent Wiens*

That Joline Houk be approved to renew to be appointed as a Notary Public.

Motion Carried.

**Water Restriction 2017**

102/17 *Darwin Urlacher*

That the following be appointed to the Manitou Pioneers Museum Board for 2017:

Betty Anne Goodfellow – Treasurer  
Bob Walde  
Cyril Sawtell  
Dale Herbert – President  
Dianne Wakefield  
Duane Scheiber  
Glenn Liebelt  
Gordon Allen  
John Trombley – Vice President  
Kara Trombley  
Kelly Evanger  
Ken Chiverton  
Mabel Scoular

Marjorie Natress  
Rose Wright  
Teri Brockoff - Secretary  
Tommy Poppleton  
Victor Koch

Motion Carried.

**Neilburg Recreation Board – Liquor License**

103/17 *Jim Lamb*

The Council of the Village of Neilburg approves the issuance of a Licensed Community Event Permit to the Neilburg Recreation Board for the Lobsterfest to be held in the Neilburg Community hall, Neilburg, Saskatchewan, on Saturday, June 17<sup>th</sup>, 2017 from 2:00 p.m. to 2:00 a.m.

Motion Carried.

**Development Permit # 17-01**

104/17 *Ernie Ducherer*

That the Council of the Village of Neilburg approves the Development Application 17-01 for an accessory use at Nazaire's Classic Dining.

Motion Carried.

**Adjourn**

105/17 *Nicole Martin*

That this meeting does now adjourn.

Motion Carried.



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Mayor



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Chief Administrative Officer

Schedule 'A'

DD # 402-406	5,614.34
2414 Arin Ostensoe	24.96
2415 Craig Hewko	120.00
2416 Keri Bratkowski	622.48
2417 Municipal Employees Pension Plan	1,184.40
2418 Receiver General For Canada	2,154.87
2419 SaskPower	2,046.43
2420 SaskTel	445.52
2421 Void	0.00
2422 Flocor Inc.	1,057.07
2423 Jim Lamb	289.38
2424 Lloydminster Co-Operative Ltd	30.03
2425 Lyall Lee	1,134.00
2426 Munisoft	329.20
2427 Void	0.00
2428 Nutbrowns Brothers Trenching	740.25
2429 Purolator Courier Ltd.	71.42
2430 Queen's Printer Revolving Fund	236.25
2431 Rob J. Klassen	782.99
2432 SaskEnergy	537.09
2433 SaskPower	707.43
2434 Saskatchewan Association of Rural Municipality	131.25
2435 Saskatchewan Urban Municipalities Association	686.10
2436 Saskatchewan Workers Compensation Board	1,370.77
2437 The Lloydminster Source	157.50
2438 Void	0.00
2439 Village of Neilburg	925.00
2440 Void	0.00
2441 CUETS Financial	1,185.98
2442 Natalie Sousa	98.80
2443 Northwest School Division # 203	718.69
2444 West Yellowhead Waste Resources	1,358.82



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