

M-11

**MINUTES OF A MEETING OF THE COUNCIL OF  
THE VILLAGE OF NEILBURG,**

held in the Municipal Office at 39 L.E. Gibbons Centre Street, Neilburg  
on Wednesday, March 15<sup>th</sup>, 2017 at 7:00 p.m.

**Call to Order**

Mayor Brent Wiens called the meeting to order at 7:00 p.m.

**Members Present**

Mayor Brent Wiens  
Deputy Mayor Nicole Martin  
Alderman Darwin Urlacher  
Alderman Ernie Ducherer  
Alderman Jim Lamb  
Acting Chief Administrative Officer Natalie Sousa

**Minutes**

52/17 *Nicole Martin*

That the minutes of the February 15, 2017 meeting be adopted as  
circulated.

Motion Carried.

**Financial Activities**

53/17 *Ernie Ducherer*

That the Statement of Financial Activities for the month of February 2017  
and the Bank Reconciliation for February 2017 be approved as  
presented.

Motion Carried.

**Urlacher & Sons Construction Payment # 2376**

54/17 *Nicole Martin*

That payment # 2376 in the amount of \$483.00 to Urlacher & Sons  
Construction Ltd. be approved for payment.

Motion Carried.

Alderman Darwin Urlacher returned to the meeting at 7:28 pm.

**Accounts**

55/17 *Nicole Martin*

That the accounts be approved and authorized for payment and that a list  
of cheques numbered 2351 to 2379 inclusive and payroll direct deposits  
394 to 398 totaling \$ 61,433.33 be presented in Schedule 'A' to these  
minutes.

Motion Carried.

Alderman Darwin Urlacher declared a pecuniary interest in payment # 2376  
in the amount of \$483.00 to Urlacher & Sons Construction Ltd. and left the  
meeting at 7:27 pm.

*BW  
JR*

**In Camera**

56/17 Ernie Ducherer

That the meeting proceed in camera at 7:29 p.m. as per Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss advertising human resources.

Motion Carried.

Present: Brent Wiens, Ernie Ducherer, Nicole Martin, Jim Lamb, Darwin Urlacher, Natalie Sousa and Keri Bratkowski

**Meeting Reconvenes**

57/17 Ernie Ducherer

That Council come out of camera at 7:42 p.m.

Motion Carried.

**Correspondence**

- |                               |   |
|-------------------------------|---|
| Genera                        | Re: FOIP/LAFOIP Training                          |
| Ministry of Justice           | Re: Saskatchewan Connections Conference           |
| Munisoft                      | Re: Office Training Webinars                      |
| WCMGC                         | Re: Minutes                                       |
| SGI                           | Re: Business Recognition Assessment               |
| Sgt. Robinson                 | Re: Annual Performance Plan                       |
| Sask Waste Reduction Council  | Re: Waste Reduction Conference                    |
| Stars and Stripes Heavy Equip | Re: New Methods of Road Maintenance               |
| Sasktel                       | Re: LTE Coverage                                  |
| SaskEnergy                    | Re: Service Upgrade at Various Neilburg Locations |
| Lakeland College              | Re: Skills update classes                         |
| Skip Duford                   | Re: Christmas Lighting                            |
| NCTPC                         | Re: AGM & Membership                              |
| SUMA                          | Re: Membership                                    |
| Anderson Pumphouse            | Re: 2017 Tradeshow                                |

**Munisoft Webinars**

58/17 Darwin Urlacher

That the Village of Neilburg register for the following MuniSoft webinars:  
Utility Billing: Processing April 20, 2017  
Utility Billing: Advanced May 19, 2017  
Taxation: Intermediate June 12, 2017

Motion Carried.

**In Camera**

59/17 Brent Wiens

That the meeting proceed in camera at 8:24 p.m. as per Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss advertising human resources.

Motion Carried.

Present: Brent Wiens, Ernie Ducherer, Nicole Martin, Jim Lamb, Darwin Urlacher, Natalie Sousa and Arin Ostensoe

**Meeting Reconvenes**

60/17 Darwin Urlacher

That Council come out of camera at 8:40 p.m.

Motion Carried.

Alderman Jim Lamb left the meeting at 9:13 p.m.

**2017 Budget Meeting**

61/17 *Darwin Urlacher*

That the Council of the Village of Neilburg hold a budget meeting on Monday March 27<sup>th</sup>, 2017 at 6:30 p.m. at the municipal office.

Motion Carried.

**2016 Audited Financial Statement**

62/17 *Ernie Ducherer*

That the Council of the Village of Neilburg approve the 2016 Draft Financial Statement as presented.

Motion Carried.

**Policy – Council Remuneration, Expenses and Meeting Attendance**

63/17 *Nicole Martin*

That the Village of Neilburg adopt policy for Council Remuneration, Expense and Meeting Attendance effective April 1<sup>st</sup>, 2017.

Motion Carried.

**4H Request For Location**

64/17 *Nicole Martin*

That the 4H Club be authorized to use Village property Blk/Par AA Plan 01B04956 Ext 2 in the month of May for the 4H Achievement Day.

Motion Carried.

**Joint Meeting Request with the Rural Municipality of Hillsdale No. 440**

65/17 *Brent Wiens*

That the Village of Neilburg request a meeting with the Rural Municipality of Hillsdale No. 440 the week of April 24<sup>th</sup> to 28<sup>th</sup>, 2017 to discuss payment plan for the Village portion of the Municipal Office renovations.

Motion Carried.

**Water Billing Refund at Property 201 3<sup>rd</sup> Avenue West**

66/17 *Brent Wiens*

That the Village of Neilburg add a refund of \$65.00 for January and February to property 201 3<sup>rd</sup> Avenue West for zero consumption and change the billing to \$52.00 per month unless there is water consumption.

Motion Carried.

**Tax Enforcement – List of Land in Arrears**

67/17 *Ernie Ducherer*

That the Council of the Village of Neilburg amend the Tax Enforcement List to delete the properties in which the arrears of tax is less than one half of the previous years levy.

Motion Carried.

*BW  
ER*

**Vision Care for Regular Full Time Employees**

68/17 *Darwin Urlacher*

That the coverage for all eligible employees in the Regular Full-Time Class be amended to include:

- Visioncare effective April 1<sup>st</sup>, 2017

Motion Carried.

**Adjourn**

69/17 *Nicole Martin*

That this meeting does now adjourn.

Motion Carried.



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Mayor



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Administrator

Schedule 'A'

DD # 394-397		5407.15
2351	Arin Ostensoe	24.96
2352	Craig Hewko	180.00
2353	Keri Bratkowski	664.01
2354	Municipal Employees Pension Plan	1,123.06
2355	Natalie Sousa	67.60
2356	Receiver General For Canada	2,024.99
2357	SaskEnergy	551.32
2358	SaskPower	2,075.02
2359	SaskTel	446.20
2360	SWWA	270.50
2361	ATAP Infrastructure Management	5,039.44
2362	CUETS Financial	1,985.32
2363	Evergreen Custom Tree Services	2,446.50
2364	Gaudet's Scientific Technical	649.74
2365	Lakeland Library Region	3,388.89
2366	Lloydminster Co-Operative Ltd.	13.28
2367	Lloydminster Plumbing & Heating	467.25
2368	Lyll Lee	1,134.00
2369	MuniSoft	330.73
2370	Neilburg Composite School	50.00
2371	Northwest School Division # 203	2,054.24
2372	R.M. of Hillsdale No. 440	648.93
2373	Rutherford Agencies Ltd.	26,039.00
2374	Void	0.00
2375	Saskatchewan Urban Municipalities Association	678.46
2376	Urlacher & Sons Construction	483.00
2377	Void	0.00
2378	Village of Neilburg	942.50
2379	West Yellowhead Waste Resources	1,247.24

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