

M-11

**MINUTES OF A MEETING OF THE COUNCIL OF
THE VILLAGE OF NEILBURG,**
held in the Municipal Office at #39 L.E. Gibbons Centre, Neilburg
on Wednesday, January 11th, 2017 at 7:00 p.m.

Call to Order

Mayor Brent Wiens called the meeting to order at 7:05 p.m.

Members Present

Mayor Brent Wiens
Alderman Darwin Urlacher
Alderman Jim Lamb
Alderman Nicole Martin
Acting Chief Administrative Officer Natalie Sousa

Alderman Ernie Ducherer – Absent

Minutes

01/17 *Nicole Martin*

That the minutes of the December 12, 2016 meeting be adopted as circulated.

Motion Carried.

Financial Activities

02/17 *Darwin Urlacher*

That the Statement of Financial Activities for the month of December 2016 and the Bank Reconciliation for December 2016 be approved as presented.

Motion Carried.

Accounts

03/17 *Nicole Martin*

That the accounts be approved and authorized for payment and that a list of cheques numbered 2275 to 2310 inclusive and payroll direct deposits 386 to 388 totaling \$ 50,417.78 be presented in Schedule 'A' to these minutes.

Motion Carried.

Alderman Jim Lamb declared a pecuniary interest in payment # 2299 in the amount of \$5,166.00 to Uncle Jed's and left the meeting at 7:41 pm.

Uncle Jed's Payment Oilfield Services # 2299

04/17 *Nicole Martin*

That payment # 2299 in the amount of \$5,166.00 to Uncle Jed's Oilfield Services be approved for payment.

Motion Carried.

Alderman Jim Lamb returned to the meeting at 7:43 pm

UPM

Correspondence

WCMGC	Re: November Minutes
Associated Engineering	Re: Reception
Canada Heritage	Re: Canada Day Challenge Contest
SAMA	Re: Recreational Class of Property
York University	Re: Municipal Leadership
Rapid Growth Communities	Re: Community Plan
Simao Silva	Re: Community Pins
NCTPC	Re: Alternative Road Building Solution Workshop
Ministry of Corrections	Re: Community Service Placement Contract
SAMA	Re: 2017 Estimate Invoice
Sask. Public Works Association	Re: Annual Conference
SaskEnergy	Re: System Improvement

Associated Engineering Reception

05/17 *Nicole Martin*

That Natalie Sousa, Ernie Ducherer and Darwin Urlacher be authorized to attend the Associated Engineering Reception on Monday February 6th, 2017 at the Saskatoon Club in Saskatoon.

Motion Carried.

Utility Accounts

06/17 *Darwin Urlacher*

That the Mayor or Deputy Mayor and the Chief Administrative Officer be authorized to pay the utility accounts each month as they come due.

Motion Carried.

Chief Administrative Officer

07/17 *Nicole Martin*

That Natalie Sousa be appointed the Chief Administrative Officer for 2017.

Motion Carried.

Chief Administrative Officer Salary

08/17 *Jim Lamb*

That the Chief Administrative Officer salary be \$45,500.00 effective January 1, 2017.

Motion Carried.

The Chief Administrative Officer placed the Administrative Bond before the Council for their information

Assessor

9/17 *Darwin Urlacher*

That Natalie Sousa be appointed the Assessor and Tax Collector for 2017.

Motion Carried.

Returning Officer

10/17 *Brent Wiens*

That Natalie Sousa be appointed Returning Officer for the year 2017.

Motion Carried.

Administrative Assistants

11/17 *Brent Wiens*

That Janet Black, Lois Johnston, Karrie Blackbeard and Tracey Zweifel be authorized to act as Administrative Assistants for the Village of Neilburg in conjunction with their Administrative positions for the Rural Municipality of Hillsdale No. 440, with the Village paying 1/3 share of the Rural Municipality of Hillsdale No. 440 Administrative Assistants wages.

Motion Carried.

Alderman Indemnity

12/17 *Brent Wiens*

That the Mayor and Aldermen indemnity for the year 2017 be set as follows:

Mayor \$85.00/meeting

Aldermen \$85.00/meeting

and that other remuneration be set at a rate of \$250.00 per day and the travel allowance be set at \$0.52/km.

Motion Carried.

Treatment Plant Operator

13/17 *Darwin Urlacher*

That the wage for Arin Ostensoe, Water Treatment Plant Operator, be set at \$21.50 per hour effective January 1, 2017.

Motion Carried.

Water and Sewer Quality Control

14/17 *Nicole Martin*

That Brent Wiens (Alternative, Nicole Martin), Arin Ostensoe and Natalie Sousa be appointed to the Water & Sewer Quality Control Committee (WET) for 2017.

Motion Carried.

Board of Revision and Development Appeals

15/17 *Brent Wiens*

That Gord Krismer and Associates Ltd. be appointed to serve as our District Board of Revision and Development Appeals Board for 2017.

Members: Clinton Krismer, Gord Krismer, Reg Skinner, Brian Lynch, Don Van Beseleare, Jeff Hutton and Charmaine Luscombe

Motion Carried.

Board of Revision Secretary

16/17 *Nicole Martin*

That Christine Krismer be appointed Secretary for the Board of Revision for 2017.

Motion Carried.

Cemetery Manager

17/17 *Darwin Urlacher*

That Tracey Zweifel be appointed as Cemetery Manager of the Neilburg Cemetery for 2017 and that the annual fee of \$100.00 be paid.

Motion Carried.

amp 02

Manitou Housing Management Committee

18/17 *Nicole Martin*

That the Council be appointed to the Manitou Housing Management Committee for 2017.

Motion Carried.

Garbage Collection

19/17 *Jim Lamb*

That the Village of Neilburg contract Lyall Lee for weekly garbage collection at \$270.00 per week plus GST for 2017.

Motion Carried.

Highway 40 Health Holdings

20/17 *Darwin Urlacher*

That Maurice Therien be appointed as the representative of the Village of Neilburg to the Highway 40 Health Holdings Board for 2017.

Motion Carried.

Neilburg Fire Board

21/17 *Nicole Martin*

That Ernie Ducherer and Barrie Elchyson be appointed as representatives of the Village of Neilburg to the Neilburg Fire Board for 2017.

Motion Carried.

Neilburg Fire Chief

22/17 *Darwin Urlacher*

That Marty Bowes be appointed the Neilburg Fire Chief for the Village of Neilburg for 2017.

Motion Carried.

WYWRA Representative

23/17 *Darwin Urlacher*

That Nicole Martin be appointed as representative of the Village of Neilburg to the West Yellowhead Waste Resource Authority for 2017.

Motion Carried.

Manitou Pioneer Museum Board

24/17 *Jim Lamb*

That the following be appointed to the Manitou Pioneer Museum Board for 2017:

- | | | |
|------------------|--------------------|-------------------|
| Barbara Husch | Ken Chiverton | Mavis Holmedal |
| Marrian Graham | Cyril Sawtell | Anna Middleton |
| Teri Brockhoff | Marjorie Nattress | Rose Wright |
| Olive Rutherford | Jacqueline Goodall | Mabel Scoular |
| Bob Walde | Dale Herbert | Richard Swanstrom |
| Clifford Scott | Margaret Scott | Mark Holmdal |

Motion Carried.

Neilburg Community Hall Club

25/17 *Brent Wiens*

That the following be appointed to the Neilburg Community Hall Club for 2017:

- | | | |
|-------------------|-------------------|------------------|
| Stephanie Gibbons | Ruby Flicek | Anne Bisson |
| Wendy Lindsay | Darlene Fouhse | Tracy Goodfellow |
| Brooke Forbes | Julies Bowes | Lisa Perkins |
| Jill Walde | Elysha Olchowecki | |

Motion Carried.

Bowling Alley Association

26/17 *Nicole Martin*

That the following be appointed to the Bowling Alley Association for 2017:

- | | |
|----------------------|--------------------|
| Bernadette Poppleton | Roxanne Becotte |
| Wade Worman | Darlene Rutherford |
- and the secretaries of each league as named at the annual meeting.

Motion Carried.

Neilburg Library Board

27/17 *Brent Wiens*

That the following be appointed to the Neilburg Library Board 2017:

- | | |
|--|----------------|
| Betty Anne Goodfellow | Wendy Worman |
| Kim Thurlow | Sharon Schempp |
| Sharon Melchoir | |
| Denise Polkinghorne as Secretary Treasurer | |

Motion Carried.

Library Janitorial Services

28/17 *Darwin Urlacher*

That Keri Bratkowski be paid \$17.00 per hour for Janitorial Services for the Neilburg Library and the Manitou Housing effective January 1st, 2017.

Motion Carried.

Neilburg Recreation Board

29/17 *Nicole Martin*

That the following be appointed to the Neilburg Recreation Board for 2017:

- | | | |
|-----------------|-----------------|------------------|
| Brian McIntyre | Adrian Lindsay | Dustin Elchyson |
| Glen Hinch | Darwin Urlacher | Scott Goodfellow |
| Curtis Wightman | Barrie Elchyson | Mike Fouhse |
| Aaron Gibbons | Greg Bowes | Don Rutherford |
| Robin Hein | Rob Cammidge | Doug Nuspl |
| Riley Perkins | Marty Bowes | Brandon Ducherer |
| Matt Walde | | |

Motion Carried.

Deputy Mayor

30/17 *Darwin Urlacher*

That Nicole Martin be appointed as Deputy Mayor for 2017.

Motion Carried.

4/11/17

Auditor 2017

31/17 Brent Wiens

That Holm Raiche Oberg be appointed as auditors for the Village of Neilburg for 2017.

Motion Carried.

2017 Monthly Meetings

32/17 Nicole Martin

That the regular meetings of the Council of the Village of Neilburg be held on the second Monday of each month in the Municipal Office at 7:00 p.m.

Motion Carried.

March, 2017 Regular Meeting

33/17 Jim Lamb

That the March 2017 meeting of the Council of the Village of Neilburg be rescheduled as follows:

Wednesday March 15th, 2017 at 7:00 p.m..

Motion Carried.

Village Green Park Board

34/17 Nicole Martin

That the following be appointed to the Village Green Park Board for 2017:

Tricia Newport	Ashley Weinkauff
Danielle Carlton	Amy Rosendahl
Nicole Ryall	Destiny Young

Motion Carried.

Taxable Indemnity

35/17 Nicole Martin

That one third of the total sum paid by the Village of Neilburg to each member of Council in the current year for services, shall be designated as having been paid in respect of general expenses, incidental to the discharge of his/her duties as a member incurred by such member, as authorized by section 82(2) of *The Municipalities Act*.

Motion Carried.

Tax Compromise – Grab N Go

36/17 Nicole Martin

That the Village of Neilburg approve the tax compromise for Cindy Olchowecki for the property described as Parcel E – Plan 69B01468 for the commercial improvement which was removed June 1st, 2015, as follow:

Roll # 218 100	<u>Municipal</u>	<u>School</u>	<u>Total</u>
2016 Levy	533.76	230.18	763.94
Tax Compromise	-533.76	-230.18	-763.94

Motion Carried.

Urban Board of Examiners – Administrator’s Permit

37/17 Darwin Urlacher

That the Mayor Brent Wiens be authorized to sign the Urban Board of Examiners application permit for Acting Clerk for Natalie Sousa.

Motion Carried.

Retirement Gift for the Administrator

38/17 *Nicole Martin*

That we purchase a \$500.00 gift card as a Retirement/Thank you gift for Janet Black who served as a village employee from 1997 to 2016.

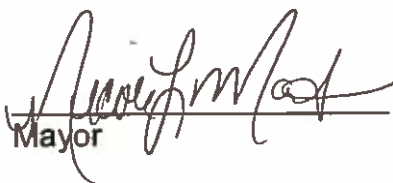
Motion Carried.

Adjourn

39/17 *Nicole Martin*

That this meeting does now adjourn.

Motion Carried.



Mayor



Administrator

Schedule 'A'

DD # 386-388		4,859.16
2275	Ernie Ducherer	786.33
2276	Jim Lamb	340.00
2277	Nicole Martin	642.16
2278	Darwin Urlacher	477.77
2279	Brent Wiens	1,540.95
2280	Keri Bratkowski	521.76
2281	Craig Hewko	300.00
2282	Municipal Employees Pension Plan	920.32
2283	Arin Ostensoe	67.60
2284	Receiver General	2,162.11
2285	Anderson Pump House Ltd.	1,446.30
2286	Associated Engineering Ltd.	2,274.30
2287	CUETS Financial	143.38
2288	Cut Knife Courier	36.75
2289	Demmans Baldwin Friedman Frank	487.25
2290	Lyll Lee	1,134.00
2291	Lloydminster Co-Operative	13.19
2292	Northwest School Division #203	14,889.50
2293	Nutbrown Brothers Trenching	288.75
2294	Sask Energy	639.68
2295	Sask Power	1,385.95
2296	Sask Tel	437.54
2297	Shady Glen's Pest Control	184.70
2298	The Lloydminster Source	131.25
2299	Uncle Jed's Oilfield Services	5,166.00
2300	Unicon Pipeline Ltd.	4,357.50
2301	Voided	0.00
2302	Village of Neilburg	952.50
2303	West Yellowhead Waste Resources	1,580.52
2304	City of Prince Albert	560.00
2305	CUETS Financial	63.00
2306	Federation of Canadian	196.92
2307	Jay's Group of Companies	227.33
2308	Lloydminster Co-Operative Ltd	21.84
2309	Minister of Finance	21.00
2310	Minister of Finance – PST	1,160.47



AMM
↙